

Public Document Pack



Monitoring Officer
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Agenda

Name of meeting	CABINET
Date	THURSDAY 13 OCTOBER 2022
Time	5.00 PM
Venue	COUNCIL CHAMBER, COUNTY HALL, NEWPORT, ISLE OF WIGHT
Members of the Cabinet	Cllrs L Peacey-Wilcox (Chairman), D Andre, J Bacon, P Fuller, C Jarman, J Jones-Evans, P Jordan, K Love, K Lucioni and I Stephens
	Democratic Services Officer: Sarah MacDonald democratic.services@iow.gov.uk

1. **Minutes** (Pages 5 - 12)

To confirm as a true record the Minutes of the meeting held on 8 September 2022.

2. **Declarations of Interest**

To invite Members to declare any interest they might have in the matters on the agenda.

3. **Public Question Time - Maximum 15 Minutes for Written Questions and 15 Minutes for Oral Questions**

Questions may be asked without notice but to guarantee a full reply at the meeting, a question must be put including the name and address of the questioner by delivery in writing or by electronic mail to Democratic Services at democratic.services@iow.gov.uk, no later than two clear working days before the start of the meeting. Normally, Cabinet is held on Thursday, therefore the deadline for written questions will be Monday 10 October 2022.



Details of this Cabinet meeting and other Council meetings can be viewed on the Isle of Wight Council's [website](#). This information may be available in alternative formats on request. Please note the meeting will be audio recorded and the recording will be placed on the website (except any part of the meeting from which the press and public are excluded). Young people are welcome to attend Council meetings however parents/carers should be aware that the public gallery is not a supervised area.

4. **Chairman's Announcements**
5. **Report of the Cabinet Member for Adult Social Care and Public Health**
 - (a) Isle of Wight Domestic Abuse and Sexual Violence Commissioned Services Re-Commissioning update (Pages 13 - 40)
 - (b) Additional Spend Within the Commissioned Substance Misuse Treatment Contract (Pages 41 - 46)
6. **Report of the Cabinet Member for Climate Change, Environment, Heritage, Human Resources and Legal and Democratic Services**
 - (a) Procurement 2022-2025 (Pages 47 - 76)
7. **Report of the Cabinet Member for Digital Transformation, Housing, Homelessness and Poverty**
 - (a) Annual Progress Report on Housing Strategy Action Plan (Pages 77 - 92)
8. **Report of the Cabinet Member for Infrastructure, Highways PFI and Transport**
 - (a) The Isle of Wight Council (Various Streets, East Cowes) (Traffic Regulation Order No 1 2022 (Pages 93 - 122)
9. **Cabinet Member Announcements**

To invite Cabinet Members to provide a brief update on matters concerning their portfolio.
10. **Consideration of the Forward Plan (Pages 123 - 132)**

Cabinet Members to identify decisions which need to be amended, added or to be removed from the Forward Plan.
11. **Members' Question Time**

To guarantee a reply to a question, a question must be submitted in writing or by electronic mail to democratic.services@iow.gov.uk no later than 5pm on Tuesday 11 October 2022. A question may be asked at the meeting without prior notice but in these circumstances there is no guarantee that a full reply will be given at the meeting.

CHRISTOPHER POTTER
Monitoring Officer
Wednesday, 5 October 2022

Interests

If there is a matter on this agenda which may relate to an interest you or your partner or spouse has or one you have disclosed in your register of interests, you must declare your interest before the matter is discussed or when your interest becomes apparent. If the matter relates to an interest in your register of pecuniary interests then you must take no part in its consideration and you must leave the room for that item. Should you wish to participate as a member of the public to express your views where public speaking is allowed under the Council's normal procedures, then you will need to seek a dispensation to do so. Dispensations are considered by the Monitoring Officer following the submission of a written request. Dispensations may take up to 2 weeks to be granted.

Members are reminded that it is a requirement of the Code of Conduct that they should also keep their written Register of Interests up to date. Any changes to the interests recorded on that form should be made as soon as reasonably practicable, and within 28 days of the change. A change would be necessary if, for example, your employment changes, you move house or acquire any new property or land.

If you require more guidance on the Code of Conduct or are unsure whether you need to record an interest on the written register you should take advice from the Monitoring Officer – Christopher Potter on (01983) 821000, email christopher.potter@iow.gov.uk, or Deputy Monitoring Officer - Justin Thorne on (01983) 821000, email justin.thorne@iow.gov.uk.

Notice of recording

Please note that all meetings that are open to the public and press may be filmed or recorded and/or commented on online by the council or any member of the public or press. However, this activity must not disrupt the meeting, and if it does you will be asked to stop and possibly to leave the meeting. This meeting may also be filmed for live and subsequent broadcast (except any part of the meeting from which the press and public are excluded).

If you wish to record, film or photograph the council meeting or if you believe that being filmed or recorded would pose a risk to the safety of you or others then please speak with the democratic services officer prior to that start of the meeting. Their contact details are on the agenda papers.

If the press and public are excluded for part of a meeting because confidential or exempt information is likely to be disclosed, there is no right to record that part of the meeting. All recording and filming equipment must be removed from the meeting room when the public and press are excluded.

If you require further information please see the council guide to reporting on council meetings which can be found at <http://www.iwight.com/documentlibrary/view/recording-of-proceedings-guidance-note>

All information that is recorded by the council is held in accordance with the Data Protection Act 2018. For further information please contact Democratic Services at democratic.services@iow.gov.uk

Arrangements for Submitting Oral Questions at Meetings of Council and Cabinet:

The front desk “opens” for public wishing to attend the meeting half an hour before the meeting.

In the circumstances that a member of the public wishes to ask an oral question, they should approach the front desk and notify them of their intention. They will be given a form to complete which details their name, town/village of residence, email address and the topic of the question (not the question in full, unless they wish to provide this).

These forms will be numbered in the order they are handed back.

The time for registering questions will be for a 20 minute period (up to 10 minutes prior to the start of the meeting). After that time expires the forms will be collected and given to the Chairman of the meeting.

If time allows after dealing with any written questions, the Chairman will then ask those who have submitted a form to put their question. These will be in the order they were received. As the subject matter is known, the Chairman should be able to indicate which member will reply. If time permits the Chairman may accept further questions.

The option to ask a supplementary question will be at the Chairman’s discretion.

Once the defined period of time allowed for questions has passed (and assuming the Chairman has not extended this) then all remaining oral questions are left unanswered.

No oral question will receive a guaranteed written response, unless the member responding indicates as such.



Minutes

Name of meeting	CABINET
Date and Time	THURSDAY 8 SEPTEMBER 2022 COMMENCING AT 5.00 PM
Venue	COUNCIL CHAMBER, COUNTY HALL, NEWPORT, ISLE OF WIGHT
Present	Cllrs L Peacey-Wilcox (Chairman), D Andre, J Bacon, P Fuller, C Jarman, J Jones-Evans, K Love, K Lucioni and I Stephens
Also Present	Cllrs V Churchman, C Critchison, P Spink, I Ward Christopher Ashman, Sharon Betts, Laura Gaudion, Alex Minns, Wendy Perera, Christopher Potter and Oliver Boulter
Also Present (Virtual)	Cllrs G Brodie, R Downer, A Garratt, M Lilley, C Quirk, Steve Crocker
Apologies	Cllr P Jordan

23. **Minutes**

RESOLVED:

THAT the minutes of the meeting held on 14 July 2022 be approved.

24. **Declarations of Interest**

Councillor Lucioni declared an interest in minute item 28a – Better Care Fund as she was employed as a Personal Assistant.

25. **Public Question Time - Maximum 15 Minutes for Written Questions and 15 Minutes for Oral Questions**

No written questions were received.

Verbal questions were received from Paul Townsend of the Sustainable Freshwater Group who asked why the Alliance group was persisting with the draft Island Plan, when the ONS shows that it would exacerbate demographic imbalance on the IW. The number of new builds on the island drops to under 100 per annum which was greatly below the number currently suggested in the Plan.

A response was given by the Chairman that the matter would be considered and a decision made later in the meeting.

Angus McLeod from Build a Better Bembridge asked why had the Corporate Scrutiny Committee ignored the recommendations made by the working group.

The Chairman responded that the Cabinet would be considering the recommendations before them from the Corporate Scrutiny Committee.

Elizabeth Key also from Sustainable Freshwater asked why the Alliance group was persisting with the draft Island Plan when settlement boundaries have been extended without proper consultation with local communities. A written response was requested.

The Chairman indicated that a written response would be sent.

26. **Chairman's Announcements**

The Chairman expressed thanks to the various organisations which had put a lot of work into organising events over the year, including the Garlic Festival and Scooter Rally from which positive feedback had already been received, and the Wight Proms.

27. **Report of the Cabinet Member for Strategic Finance, Transformational Change and Corporate Resources**

27a **Quarterly Performance Monitoring Report (QPMR) Quarter 1 2022-23**

The report had been reviewed internally and by the Corporate Scrutiny Committee. Questions had been raised at the Corporate Scrutiny meeting regarding the Floating Bridge, to which responses were being provided. There had been a suggestion that charts within the report should be bar charts rather than line graphs, and that trends should also be shown.

RESOLVED:

That Cabinet approves the Performance and Finance Report for the Quarter ended 30 June 2022, and the priority report detail as set out in appendices 1-10, together with the council's financial position as set out at 11-14.

28. **Report of the Cabinet Member for Adult Social Care and Public Health**

28a **Better Care Fund 2022/2023**

An explanation was given that this was a central government requirement, which would be signed off by the Health and Wellbeing Board following approval by Cabinet.

RESOLVED:

The Cabinet;

- i) considered and supports the continuation of Better Care Fund arrangements and plan for 2022/23.
- ii) delegates authority to Director of Adult Social Care and Housing Needs to agree a deed of variation to the current section 75 agreement incorporating the BCF plan for 2022/23 in consultation with the Cabinet Member for Adult Social Care and Public Health.

29. Report of the Cabinet Member for Community Protection, Regulatory Services and Waste

29a Transfer of Ownership & Transfer of Major Shareholding of Amey (iow) SPV and the Works and operating Sub-Contractor

The change of ownership of the waste company, due in autumn 2022 was explained in more detail and Cabinet were asked to give conditional consent to the transfer as detailed in the report.

RESOLVED:

1. Cabinet agrees:
 - (a) to provide provisional consent to the transfer of the ownership of the service provider and novation of the works and operating sub-contract to the entity know as Thalia Waste Management subject to the completion of suitable due diligence processes.
 - (i) between now and the date of transfer, to agree terms of the legal documentation in Amey Waste Treatment and Ferroviai;
 - (ii) The completion of financial due diligence prior to the date of transfer.
2. Cabinet approves that the decision to complete the consent legal documentation is delegated to the Director of Neighbourhoods in consultation with the Cabinet Member and section 151 officer and is subject to:
 - (a) Satisfactory completion of legal documentation maintaining a no better, no worse position for the council.
 - (b) Satisfactory completion of financial due diligence. 1.

30. Report of the Cabinet Member for Infrastructure, Highways PFI and Transport

30a The Isle of Wight Council (Horsebridge Hill, Newport) (Traffic Regulation) Order No 1 2021

The report was taken as read, however Option 2 was proposed as the TRO was not in accordance with the recently approved council policy. It was suggested that any decision on the proposed TRO should wait until after the completion of the speed review currently being undertaken.

RESOLVED:

Not to approve the restrictions that are subject to this report in relation to THE ISLE OF WIGHT COUNCIL (HORSEBRIDGE HILL, NEWPORT) (TRAFFIC REGULATION) ORDER NO 1 2021 and to abandon the proposal.

30b **The Isle of Wight Council (Various Streets, Freshwater) (Traffic Regulation) Order No 1 2022**

As with the previous item, the report was taken as read and Option 2 was proposed as the TRO was not in accordance with the recently approved council policy.

RESOLVED:

Not to approve the restrictions that are subject to this report in relation to THE ISLE OF WIGHT COUNCIL (VARIOUS STREETS, FRESHWATER) (TRAFFIC REGULATION) ORDER NO 1 2022 and to abandon the proposal.

31. **Report of the Cabinet Member for Planning and Enforcement**

31a **Island Planning Strategy**

The Draft Plan was the culmination of four years' work, with much consultation having been undertaken and many responses received, following which some amendments had been made.

There was concern from some members that the figures in the Plan did not accord with those produced by the Office of National Statistics and it was believed that some authorities had used the ONS figures since 2014 which had been accepted by the Planning Inspector. There was also concern that the draft Plan would not solve the issue of affordability.

The Cabinet Member for Planning and Enforcement explained that the methodology used by the government for the island was being questioned, and the council was looking for the ability within the Plan to be flexible to allow for changes to government policy. It was important not to delay the process as the timescale was fairly long and the longer it was left, the less 'teeth' the planning committee would have with regard to developments.

It was accepted that a range of housing was needed across the island and the council was trying to find solutions to the lack of rental properties available. There were currently 165 households in temporary accommodation.

The Corporate Scrutiny Committee had considered the Plan and had made further recommendations, which had resulted in amendments being made to the recommendation before Cabinet which was read out in full.

A short delay until November was suggested as the new prime minister had indicated she would abolish housing targets by amending the Levelling Up Bill, due to be published in September. However, it was believed that the Plan should now be advanced without any further delay. It was a holistic document, not only focused on housing, and may well face further amendment between Full Council and the Planning Inspector. The Monitoring Officer confirmed that decisions of the Full Council could be revisited in certain circumstances. The LGA had made clear at the recent peer review that a Plan was needed as soon as possible, and it was believed the Plan was the best available at this stage.

RESOLVED:

1. To agree the current version of the draft Island Planning Strategy (see appendix 1) with the changes recommended by Corporate Scrutiny Committee; namely Recommendation 2a – Protecting the Environment unless development on greenfield is absolutely necessary, Recommendation 3 – Second/Holiday homes, Recommendation 4 – Environment and Commitment to Carbon Net Zero and recommendation 5 – Freeport status, and with the addition of the paragraphs numbered 7.40 to 7.45 as set out below to be added to Policy KPS2;HA44 Newport Harbour.
2. To recommend to Full Council that the draft Island Planning Strategy (dependant on the choice of option 1, 2 or 3) is published for the Regulation 19 period for public representation and then submitted to the Planning Inspectorate for examination; and
3. To recommend to Full Council to delegate any final editorial and presentational changes to the Island Planning Strategy prior to publication and submission, to the Director of Regeneration in consultation with the Cabinet Member for Planning and Enforcement, so long as they do not materially alter the intention of the version agreed by Full Council.

7.40 The Council is aware that allocated site KPS2 Newport Harbour may represent the first phase of a wider regeneration opportunity within Newport Town Centre. Working with other stakeholders, including various public sector landowners, the Council will undertake feasibility studies and technical evidence work to establish whether any opportunities can be unlocked to further enhance the county town and deliver on the Council's regeneration aspirations.

7.41 The Council considers that a range of technical work is needed to fully understand the potential within public sector owned land, including dialogue with private landowners over the potential and future for their land. The Shaping Newport Place Plan Report and the recommendations within it will be a key piece of evidence to help inform any regeneration proposals, this

includes a focus on improving public realm and making the town centre a more pleasant place to live and work.

7.42 Undertaking this work will help the Council understand whether there is the opportunity to bring forward a high quality, sustainable mixed-use regeneration scheme providing housing to meet local need, new and enhanced commercial floorspace and sustainable transport improvements whilst maintaining a strong civic presence in the town centre.

7.43 The outcome of this technical work will help to establish the possible yield (both dwellings and floorspace), potential delivery timescale and identify a mix of development that could be accommodated on multiple sites. It will also be necessary to consider the most appropriate planning policy and delivery mechanism to help bring forward any proposals. Section 10 of the IPS includes reference to using the outcomes of any feasibility studies and technical work to determine which elements of the IPS could be reviewed to incorporate these outcomes.

7.44 Any such scheme would support existing and new local businesses within the town centre through increased footfall and help to achieve the aims of the Newport Heritage Action Zone (HAZ) to restore key buildings and traditional shopfronts, improve public spaces and bring unused parts of buildings back into use as homes, workplaces and community spaces, while protecting the distinctive heritage of the town. A more vibrant night-time economy could also result, benefitting not just the town centre but also potential commercial businesses within the KPS2 Newport Harbour area.

7.45 In advance of the completion of this work, a number of IPS policies including G2 (Priority Locations for Housing Development and Growth), H9 (New Housing on Previously Developed Land), E7 (Supporting and Improving our Town Centres), C7 (Delivering Locality Hubs), C8 (Facilitating a Blue Light Hub) and EV1 (Conserving and Enhancing our Historic Environment) all provide in principle support for any redevelopment proposals within the Newport Town Centre Regeneration Opportunity Area.'

32. Cabinet Member Announcements

No Cabinet Member announcements were made.

33. Consideration of the Forward Plan

The contents of the Forward Plan were noted with no amendments.

34. **Members' Question Time**

There were no questions from Members.

CHAIRMAN

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Cabinet report

Date **13 OCTOBER 2022**

Title **DOMESTIC ABUSE AND SEXUAL VIOLENCE – SERVICE COMMISSIONING AND PROGRAMME UPDATE**

Report of **CABINET MEMBER FOR ADULT SOCIAL CARE AND PUBLIC HEALTH**

EXECUTIVE SUMMARY

1. The Domestic Abuse Act (2021) set out new responsibilities for local authorities with respect to domestic abuse. To support councils in delivering these new responsibilities, grant funding has been allocated to each area by the Department of Levelling Up, Housing and Communities (DLUHC).
2. The Isle of Wight Council currently commissions a Domestic Abuse and Sexual Violence Integrated Services contract which is jointly funded by Isle of Wight Council and the Office of the Police and Crime Commissioner.
3. This report outlines the background to the Isle of Wight Council's responsibilities for domestic abuse. To support the aim of ensuring high quality services for the Isle of Wight, the report sets out recommendations on:
 - i) approval to spend for the total contract value contributed by Isle of Wight Council
 - ii) the plans for the DLUHC grant allocation for 2022/23 and future allocations

RECOMMENDATION

- i) That Cabinet approves to spend up to £2,500,000 for the Isle of Wight Council's contribution to the new contract. This is based on up to £350,000 per annum for a contract up to five years plus two single year extension options, commencing 1 October 2023.
- ii) That Cabinet approves the plans for the 2022/23 DLUHC domestic abuse allocation. It is recommended that decisions on future spend of DLUHC allocations in relation to domestic abuse responsibilities are delegated to the Director of Public Health in consultation with the Cabinet Member and Director of Adult Social Care on an annual basis.

BACKGROUND

4. The Council's responsibilities around domestic abuse include:
 - Implementation of the statutory requirements of the Domestic Abuse Act 2021
 - Management of the funding stream from the Department of Levelling Up, Housing and Communities (DLUHC) provided on an annual basis for the delivery of duties set out in the Domestic Abuse Act 2021.
 - Commissioning domestic abuse services for the Isle of Wight, for the protection and safety of the Island population.
5. The Isle of Wight domestic abuse portfolio transferred from the portfolios of the Directors of Communities (Community Safety) and Adult Social Care to the Director of Public Health on 1 April 2022.
6. Due to the new requirements of the Domestic Abuse Act 2021 and the ending of the current domestic abuse and sexual violence contract and services, there is a need to review service provision and plan a new procurement.
7. The decisions for Cabinet set out in this paper relate to two main areas:
 - i. Commissioning of new services for domestic abuse
 - ii. Planned spend of DLUHC funds to support delivery of the requirements of the Domestic Abuse Act 2021.

Commissioned services for domestic abuse and sexual violence

8. The Isle of Wight Domestic Abuse and Sexual Violence Integrated Services contract provides specialist domestic abuse, sexual violence and perpetrator programme services on the Island including safe accommodation, refuge provision, outreach support, training and counselling. It also includes provision for survivors of sexual violence, and programme options for perpetrators of violence.
9. The current contract is delivered by the You Trust at an annual cost of £315,112 per annum. It is collaboratively funded by Public Health, DLUHC grant, Children's Services and the Office of the Police and Crime Commissioner (OPCC). 46 per cent of the budget is contributed by the OPCC.
10. The co-funders of the contract propose that prior to the commencement of the new contract, the Council's newly appointed domestic abuse team will:
 - lead a comprehensive assessment of need to determine the detailed provision needed going forward by different populations on the Island. This will include consultation with service users and stakeholders including qualitative information from focus groups, questionnaires and interviews with service users as well as quantitative data analysis.
 - develop a new specification based on the findings of the needs assessment.

- Review best practice and ensure that the latest requirements of the Domestic Abuse Act 2021 are incorporated into the specification, as the details of some elements are still emerging.
11. The outcomes of the needs assessment will inform the development of the new service specification including whether the sexual violence element is included, or whether this is commissioned separately by the OPCC.
 12. The new contract will continue to be funded in partnership through Isle of Wight Council and the OPCC. As such, procurement processes will be jointly agreed to meet the requirements of both organisations, including contract length. It is proposed that the new contract is procured for up to five years, with the option to extend for two further years if the contract is progressing as set out. Cabinet is asked to approve the Isle of Wight Council's contribution to the total contract spend over seven years up to £2,500,000.

Planned spend of DLUHC funds

13. Alongside the decisions about the commissioned service set out above, Cabinet is asked to approve the plan for additional spend to support delivery of domestic abuse duties via the annual DLUHC funding allocation ringfenced for this purpose. For 2022/23, the Isle of Wight's allocation is £292,848.
14. It is expected that the new duty will continue to be funded in future years although the amount of funding from April 2023 will be a matter for the next Spending Review.
15. It is recommended that decisions on future spend of DLUHC allocations in relation to domestic abuse responsibilities are delegated to the Director of Public Health in consultation with the Cabinet Member and Director of Adult Social Care on an annual basis.
16. The planned spend for the Isle of Wight DLUHC allocation in 2022/23 is as follows. This will be reviewed when the amount for 2023/24 is confirmed, but the proportion allocated to the contract above is planned to continue.

IOW DLUHC Funding 2022/23	£292,848
Area	Cost
Safe accommodation contribution to domestic abuse contract	72,500
Southern Housing (for safe accommodation unit)	15,600
Paragon (support in safe accommodation unit)	84,000
Domestic abuse staffing	26,000
Development of a survivor voice forum	25,000
Service user and stakeholder consultation and service review	15,000
Training to support DA Act requirements	20,000
Priorities identified from needs assessment	34,748

CORPORATE PRIORITIES AND STRATEGIC CONTEXT

Provision of affordable housing for Island Residents

17. The Domestic Abuse Act (2021) places duties on local authorities to provide safe accommodation to victims of domestic abuse and their children, and the work to implement this duty will be done in conjunction with wider strategic work around housing for Island residents.

Responding to climate change and enhancing the biosphere

18. Social value, climate change and environmental sustainability will be considered as part of the development of the new service specification.

Economic Recovery and Reducing Poverty

19. People experiencing domestic abuse or sexual violence and their families may also be particularly vulnerable to experiencing poverty because of the impact of the abuse on their lives. The procurement of new services for domestic abuse and sexual violence will include the need to ensure holistic support in line with the Council's ambitions to reduce poverty.

Impact on Young People and Future Generations

20. The provisions of the Domestic Abuse Act (2021) strengthen and clarify the need to protect children in families which experience domestic abuse, for example through safe accommodation. The needs of families are being considered in the information being collated in the needs assessment.

Corporate Aims

21. The programme of work to develop services and other support for people affected by domestic abuse and sexual violence is clearly aligned with the Corporate Plan 2021-2025, specifically the core values:
 - (a) Being community focussed – understanding the needs of people living and accessing services on the Isle of Wight underpin the development of the new service specification.
 - (b) Working together – future work around domestic abuse will be shaped and informed by the newly formed partnership board, ensuring that all key partners work in collaboration.
 - (c) Being effective and efficient – procuring the next service will enable us to develop a new specification and key performance indicators based on the latest evidence of effectiveness.
 - (d) Being fair and transparent – the needs assessment will demonstrate how decisions have been made based on quantitative and qualitative data, including feedback from service users.

CONSULTATION

22. A comprehensive needs assessment is underway which includes seeking views via questionnaires, focus groups and interviews with service users and other stakeholders. This will inform how the future service is developed.

FINANCIAL / BUDGET IMPLICATIONS

23. Funding for domestic abuse is allocated to local authorities through new burden funding for delivery of domestic abuse support in safe accommodation duties in 2022/23. This is separate to the core Public Health grant.
24. Anticipated additional funding will be confirmed by DLUHC on an annual basis and therefore it is recommended that delegated authority for this spend can be approved by the Director of Public Health. Any funding added to contracts will be compliant with procurement regulations.
25. The funding of the new contract will come from multiple sources, some of which is national grant funding, therefore the contracting process will need to take account of potential future changes in the overall envelope available.

LEGAL IMPLICATIONS

26. The letting of this contract will be subject to the Public Contracts Regulations 2015, therefore the procurement shall be conducted in accordance with the provisions contained within these Regulations. Specialist procurement and contract support is being provided by the Council's in house procurement team.

EQUALITY AND DIVERSITY

27. The EIA for the needs assessment to inform service commissioning is attached as Appendix 1.

OPTIONS

28. Option 1 (recommended option)
 - That Cabinet approves to spend up to £2,500,000 for the Isle of Wight Council's contribution to the new contract. This is based on a contract up to five years plus two single year extension options.
 - That Cabinet approves the plans for the 2022/23 DLUHC domestic abuse allocation. It is recommended that decisions on future spend of DLUHC allocations in relation to domestic abuse responsibilities are delegated to the Director of Public Health in consultation with the Cabinet Member and Director of Adult Social Care on an annual basis.
29. Option 2
 - Cabinet does not approve the recommendations in this paper.

RISK MANAGEMENT

The risks associated with Option 1 are:

- Uncertainty about ongoing funding, as this is currently allocated on an annual basis from DLUHC. This will be mitigated by ensuring that the new contract incorporates flexibility and allows for variations to be made should the funding streams significantly change.

- Suitable providers are not identified through procurement for the new service. This will be mitigated by conducting appropriate market engagement with providers to identify if there are any key issues to understand and mitigate.

30. The risks associated with Option 2 are:

- Failure to deliver the Council's duties under the Domestic Abuse Act 2021.
- Financial risk if the DLUHC allocation is not spent against the requirements and potentially resulting in the funding being returned.
- It is believed that adopting Option 1 is likely to be the most successful mitigation to the risks of Option 2.

APPENDICES ATTACHED

Appendix 1 – Equality Impact Assessment

Contact Point: Simon Bryant, Director of Public Health simon.bryant@hants.gov.uk

SIMON BRYANT
Director of Public Health

CLLR KARL LOVE
*Cabinet Member for Adult Social Care
and Public Health*

Before carrying out an Equalities Impact Assessment (EIA), you should familiarise yourself with the [guidance](#). This document should be in **plain English**, include **Stakeholder** involvement and be able to stand up to **scrutiny** (local and/or court) if/when challenged to ensure we have met the councils public sector equality duty.

An Equality Impact Assessment (EIA) should be completed when you are considering:

- developing, reviewing or removing policies
- developing, reviewing or removing strategies
- developing, reviewing or removing services
- developing, reviewing or removing a council function/system
- commencing any project/programme

Assessor(s) Name and job title:	
Laura Johnson Domestic Abuse Board Manager and Service Lead	
Directorate and Team/School Name:	
Public Health	
Name, aim, objective and expected outcome of the programme/ activity:	
<p>Name: Integrated Domestic Abuse and Sexual Violence Commissioned Services and Domestic Abuse Partnership Board</p> <p>Aim: This EIA is being submitted in relation to completing a needs assessment in relation to domestic abuse and sexual crime across the island to identify best practice, gaps in provision</p> <p>Objective: The objective is to use the data collected to support the evaluation of the Integrated Domestic Abuse and Sexual Crime Service and it's recommissioning for 2023 via the creation of a service specification based on evidence collated. Additionally, as part of the Domestic Abuse Act 2021 and the statutory requirement for a Domestic Abuse Partnership Board, it will support the development and implementation of a new Domestic Abuse Strategy and Action plan for the board.</p> <p>Expected outcome: The specification for the re-commissioning of domestic abuse and sexual violence services on the Island will be evidenced based on the results of the needs assessment, meeting the current needs of the Isle of Wight community. The Domestic Abuse Partnership Board strategy will also be informed by these results.</p>	
Reason for Equality Impact Assessment (tick as appropriate)	
This is a new policy/strategy/service/system function proposal	X
This is a proposal for a change to a policy/strategy/service/system function proposal function (<i>check whether the original decision was equality impact assessed</i>)	X
Removal of a policy/strategy/service/system function proposal	
Commencing any project/programme	X

Equality and Diversity considerations

Describe the ways in which the groups below may be impacted by your activity (**prior to mitigation**). The impact may be negative, positive or no impact.

Protected Characteristic	Negative, positive or no impact (before mitigation/intervention) and why?	Does the proposal have the potential to cause unlawful discrimination (is it possible that the proposal may exclude/restrict this group from obtaining services or limit their participation in any aspect of public life?)	How will you advance the equality of opportunity and to foster good relations between people who share a protected characteristic and people who do not.	What concerns have been raised to date during consultation (or early discussions) and what action taken to date?	What evidence, analysis or data has been used to substantiate your answer?	Are there any gaps in evidence to properly assess the impact? How will this be addressed?	How will you make communication accessible for this group?	What adjustments have been put in place to reduce/advance the inequality? (Where it cannot be diminished, can this be legally justified?)

<p>Age (restrictions/difficulties both younger/older)</p>	<p>Potentially negative, if the needs of people within this cohort are not recognised, specifically in relation to domestic abuse and sexual violence, as appropriate service provision may not be available, opportunities to reduce barriers to engagement may not be identified and also not represented within the wider Isle of Wight strategy that will be developed.</p>	<p>No</p>	<p>The needs assessment will seek to determine whether the current domestic abuse & sexual violence service specification for commissioned services currently meets the needs of people who identify within this category, and also identify any gaps regarding how appropriate provision can be provided/enhanced. It will also inform the Domestic Abuse Partnership Board Strategy</p>	<p>Confidentiality (Mitigation is to offer an online survey and some individual face to face interviews) Trauma Informed approach (Mitigation will include utilisation of researchers who will utilise a trauma informed approach) Utilising a trauma informed approach means recognising that trauma may have occurred, and the diverse range of impacts that this may have for different people. We will therefore ensure our researcher actions and questions are phrased considerately to avoid</p>	<p>National reports/research detailing specific information re age and domestic abuse, including: https://www.ageuk.org.uk/discover/2021/december/domestic-abuse-more-needs-to-be-done-to-support-older-people/ https://www.ageuk.org.uk/globalassets/age-uk/documents/reports-and-publications/age_uk_no_age_limit_sept2020.pdf https://www.womensaid.org.uk/information-support/the-survivors-handbook/children-and-domestic-abuse/ https://www.actionforchildren.org.uk/our-work-and-impact/policy-work-campaigns-and-research/policy-reports/domestic-abuse-policy-report/</p>	<p>Yes, we anticipate that gaps in relation to this protected characteristic (and specifically in relation to the experience of Island residents) will be identified through this needs assessment. They will be addressed through the resulting service specification and strategy that this needs assessment will inform.</p>	<p>We will ensure any communication barriers are explored prior to participation, and ensure any reasonable adjustments such as hearing aid loop systems, interpreters etc are put in place. We will also use straightforward language and clarify definitions.</p>	<p>Please see mitigations in column 5</p>
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				re-traumatisation. The research focus will be on partnership working and experience of relevant service delivery, rather than experience of domestic abuse or sexual violence. We will also ensure there is specialist DA support available for participants for those potentially triggered by the process, or for those whom would welcome exploring support options.				
<p>Disability a) Physical b) Mental health (must respond to both a & b)</p>	<p>a) Potentially negative, if the needs of people within this cohort are not recognised, specific</p>	No	<p>The needs assessment will seek to determine whether the current domestic abuse & sexual violence service specification for commissione</p>	<p>Confidentiality (Mitigation is to offer an online survey and some individual face to face interviews) Trauma Informed approach</p>	<p>National reports/research, including: https://safelives.org.uk/practice_blog/disability-and-domestic-violence https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/480942/Disability_and_domestic_abuse_topic_overview_FINAL.pdf</p>	<p>Yes, we anticipate that gaps in relation to this protected characteristic (and specifically in relation</p>	<p>We will ensure any communication barriers are explored prior to participation, and ensure any reasonab</p>	<p>Please see mitigations in column 5</p>

	<p>ally in relation to domestic abuse and sexual violence, as appropriate service provision may not be available, opportunities to reduce barriers to engagement may not be identified and also not represented within the wider Isle of Wight strategy that will be developed.</p> <p>B) Potentially negative, if the needs of people within this cohort are not recognised,</p>		<p>d services currently meets the needs of people who identify within this category, and also identify any gaps regarding how appropriate provision can be provided/enhanced. It will also inform the Domestic Abuse Partnership Board Strategy and ensure the needs of people with disabilities are considered. This is particularly important as we know that people with disabilities are twice as likely to be victims of domestic abuse.</p>	<p>(Mitigation will include utilisation of researchers who will utilise a trauma informed approach)</p> <p>Utilising a trauma informed approach means recognising that trauma may have occurred, and the diverse range of impacts that this may have for different people. We will therefore ensure our researcher actions and questions are phrased considerately to avoid re-traumatisation. The research focus will be on partnership working and experience of relevant service delivery, rather than</p>		<p>to the experience of Island residents) will be identified through this needs assessment. They will be addressed through the resulting service specification and strategy that this needs assessment will inform.</p>	<p>le adjustments such as hearing aid loop systems, interpreters etc are put in place. We will also use straightforward language and clarify definitions.</p>	
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	<p>specifically in relation to domestic abuse and sexual violence, as appropriate service provision may not be available, opportunities to reduce barriers to engagement may not be identified and also not represented within the wider Isle of Wight strategy that will be developed.</p>			<p>experience of domestic abuse or sexual violence. We will also ensure there is specialist DA support available for participants for those potentially triggered by the process, or for those whom would welcome exploring support options.</p> <p>The needs assessment will seek to determine whether the current domestic abuse & sexual violence service specification for commissioned services currently meets the needs of people who identify within this category, and also identify any gaps regarding how</p>				
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			<p>appropriate provision can be provided/enhanced. It will also inform the Domestic Abuse Partnership Board Strategy and ensure age is incorporated.</p> <p>We are particularly keen to seek further information in relation to the older population, who are not currently proportionately represented within commissioned services user cohorts (in comparison with Island demographics) and in relation to children, who are recognised as victims in their own right under the Domestic Abuse Act 2021. We will seek to</p>					
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				<p>remove barriers to participation for people who fall within the older/younger generation by making sure that</p> <ul style="list-style-type: none"> - face to face interviews/focus groups are held in accessible locations - straightforward language is utilised - reasonable adjustments are ensured such as access to hearing loop systems - Relevant consent protocols are in place for children - Consideration of mental capacity 				
<p>Race (including ethnicity and nationality)</p>	<p>Potentially negative, if the needs of people within this cohort are not</p>	<p>No</p>	<p>The needs assessment will seek to determine whether the current</p>	<p>Confidentiality (Mitigation is to offer an online survey and</p>	<p>National reports/research including: https://www.ons.gov.uk/aboutus/transparencyandgovernance/freedomofinfor</p>	<p>Yes, we anticipate that gaps in relation to this</p>	<p>We will ensure any communication barriers</p>	<p>Please see mitigations in column 5</p>

	<p>recognised, specifically in relation to domestic abuse and sexual violence, as appropriate service provision may not be available, opportunities to reduce barriers to engagement may not be identified and also not represented within the wider Isle of Wight strategy that will be developed.</p>		<p>domestic abuse & sexual violence service specification for commissioned services currently meets the needs of people who identify within this category, and also identify any gaps regarding how appropriate provision can be provided/enhanced. It will also inform the Domestic Abuse Partnership Board Strategy and ensure needs in relation to race are considered.</p>	<p>some individual face to face interviews) Trauma Informed approach (Mitigation will include utilisation of researchers who will utilise a trauma informed approach) Utilising a trauma informed approach means recognising that trauma may have occurred, and the diverse range of impacts that this may have for different people. We will therefore ensure our researcher actions and questions are phrased considerately to avoid re-traumatisation. The research focus will be on</p>		<p>protected characteristic (and specifically in relation to the experience of Island residents) will be identified through this needs assessment. They will be addressed through the resulting service specification and strategy that this needs assessment will inform.</p>	<p>are explored prior to participation, and ensure any reasonable adjustments such as hearing aid loop systems, interpreters etc are put in place. We will also use straightforward language and clarify definitions.</p>	
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				<p>partnership working and experience of relevant service delivery, rather than experience of domestic abuse or sexual violence. We will also ensure there is specialist DA support available for participants for those potentially triggered by the process, or for those whom would welcome exploring support options.</p>				
<p>Religion or belief (different faith groups/those without a faith)</p>	<p>Potentially negative, if the needs of people within this cohort are not recognised, specifically in relation to domestic abuse and sexual violence, as appropriate service provision may not be available, opportunities to reduce</p>	<p>No</p>	<p>The needs assessment will seek to determine whether the current domestic abuse & sexual violence service specification for commissioned services currently meets the needs of people who identify</p>	<p>Confidentiality (Mitigation is to offer an online survey and some individual face to face interviews) Trauma Informed approach (Mitigation will include utilisation of researchers who will</p>	<p>National reports/research</p>	<p>Yes, we anticipate that gaps in relation to this protected characteristic (and specifically in relation to the experience of Island residents) will</p>	<p>We will ensure any communication barriers are explored prior to participation, and ensure any reasonable adjustments such as hearing aid loop</p>	<p>Please see mitigations in column 5</p>

	<p>barriers to engagement may not be identified and also not represented within the wider Isle of Wight strategy that will be developed.</p>		<p>within this category, and also identify any gaps regarding how appropriate provision can be provided/enhanced. It will also inform the Domestic Abuse Partnership Board Strategy and ensure needs in relation to religion and belief are considered.</p>	<p>utilise a trauma informed approach) Utilising a trauma informed approach means recognising that trauma may have occurred, and the diverse range of impacts that this may have for different people. We will therefore ensure our researcher actions and questions are phrased considerately to avoid re-traumatisation. The research focus will be on partnership working and experience of relevant service delivery, rather than experience of domestic abuse or sexual violence. We will also</p>		<p>be identified through this needs assessment. They will be addressed through the resulting service specification and strategy that this needs assessment will inform.</p>	<p>systems, interpreters etc are put in place. We will also use straightforward language and clarify definitions.</p>	
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				<p>ensure there is specialist DA support available for participants for those potentially triggered by the process, or for those whom would welcome exploring support options.</p> <p>We will also seek to engage with local faith groups to promote the opportunities to feed into the needs assessment.</p>				
<p>Sex (Including Trans and non-binary – is your language inclusive of trans and non-binary people?)</p>	<p>Potentially negative, if the needs of people within this cohort are not recognised, specifically in relation to domestic abuse and sexual violence, as appropriate service provision may not be available, opportunities to reduce barriers to</p>	<p>No</p>	<p>The needs assessment will seek to determine whether the current domestic abuse & sexual violence service specification for commissioned services currently meets the needs of people who identify within this</p>	<p>Confidentiality (Mitigation is to offer an online survey and some individual face to face interviews) Trauma Informed approach (Mitigation will include utilisation of researchers who will utilise a</p>	<p>National reports/research</p>	<p>Yes, we anticipate that gaps in relation to this protected characteristic (and specifically in relation to the experience of Island residents) will be</p>	<p>We will ensure any communication barriers are explored prior to participation, and ensure any reasonable adjustments such as hearing aid loop systems,</p>	<p>Please see mitigations in column 5</p>

	<p>engagement may not be identified and also not represented within the wider Isle of Wight strategy that will be developed.</p>		<p>category, and also identify any gaps regarding how appropriate provision can be provided/enhanced. It will also inform the Domestic Abuse Partnership Board Strategy and ensure needs in relation to a person's sex are considered.</p>	<p>trauma informed approach) Utilising a trauma informed approach means recognising that trauma may have occurred, and the diverse range of impacts that this may have for different people. We will therefore ensure our researcher actions and questions are phrased considerately to avoid re-traumatisation. The research focus will be on partnership working and experience of relevant service delivery, rather than experience of domestic abuse or sexual violence. We will also ensure</p>		<p>identified through this needs assessment. They will be addressed through the resulting service specification and strategy that this needs assessment will inform.</p>	<p>interpreters etc are put in place. We will also use straightforward language and clarify definitions.</p>	
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				<p>there is specialist DA support available for participants for those potentially triggered by the process, or for those whom would welcome exploring support options.</p> <p>Inclusive language will be used during the needs assessment and analysis of data.</p>				
<p>Sexual orientation (is your language inclusive of LGB groups?)</p>	<p>Potentially negative, if the needs of people within this cohort are not recognised, specifically in relation to domestic abuse and sexual violence, as appropriate service provision may not be available, opportunities to reduce barriers to engagement may not be identified and also not represented</p>	<p>No</p>	<p>The needs assessment will seek to determine whether the current domestic abuse & sexual violence service specification for commissioned services currently meets the needs of people who identify within this category, and also identify any gaps regarding</p>	<p>Confidentiality (Mitigation is to offer an online survey and some individual face to face interviews)</p> <p>Trauma Informed approach (Mitigation will include utilisation of researchers who will utilise a trauma informed approach)</p>	<p>National reports/research</p>	<p>Yes, we anticipate that gaps in relation to this protected characteristic (and specifically in relation to the experience of Island residents) will be identified through this needs</p>	<p>We will ensure any communication barriers are explored prior to participation, and ensure any reasonable adjustments such as hearing aid loop systems, interpreters etc are put in place. We will</p>	<p>Please see mitigations in column 5</p>

	within the wider Isle of Wight strategy that will be developed.		how appropriate provision can be provided/enhanced. It will also inform the Domestic Abuse Partnership Board Strategy and ensure needs in relation to sexual orientation are considered.	Utilising a trauma informed approach means recognising that trauma may have occurred, and the diverse range of impacts that this may have for different people. We will therefore ensure our researcher actions and questions are phrased considerately to avoid re-traumatisation. The research focus will be on partnership working and experience of relevant service delivery, rather than experience of domestic abuse or sexual violence. We will also ensure there is specialist DA support available for		assessment. They will be addressed through the resulting service specification and strategy that this needs assessment will inform.	also use straightforward language and clarify definitions.	
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				<p>participants for those potentially triggered by the process, or for those whom would welcome exploring support options.</p> <p>We will also seek to engage with local organisations representative of/connecte d to local LGBTQIA+ communities to promote the opportunities to feed into the needs assessment.</p> <p>All language used during the needs assessment data collection and analysis will be inclusive.</p>				
Pregnancy and maternity	Potentially negative, if the needs of people within this cohort are not recognised, specifically in	No	The needs assessment will seek to determine whether the current domestic abuse &	Confidentiality (Mitigation is to offer an online survey and some individual	National reports/research	Yes, we anticipate that gaps in relation to this protected	We will ensure any communication barriers are explored	Please see mitigations in column 5

	<p>relation to domestic abuse and sexual violence, as appropriate service provision may not be available, opportunities to reduce barriers to engagement may not be identified and also not represented within the wider Isle of Wight strategy that will be developed.</p>		<p>sexual violence service specification for commissioned services currently meets the needs of people who identify within this category, and also identify any gaps regarding how appropriate provision can be provided/enhanced. It will also inform the Domestic Abuse Partnership Board Strategy and ensure the needs of this cohort are considered. This is important as some evidence suggests that pregnancy is reported as a time when abusive behaviour starts within some relationships, and also a time when access to</p>	<p>face to face interviews) Trauma Informed approach (Mitigation will include utilisation of researchers who will utilise a trauma informed approach) Utilising a trauma informed approach means recognising that trauma may have occurred, and the diverse range of impacts that this may have for different people. We will therefore ensure our researcher actions and questions are phrased considerately to avoid re-traumatisation. The research focus will be on partnership working</p>		<p>characteristic (and specifically in relation to the experience of Island residents) will be identified through this needs assessment. They will be addressed through the resulting service specification and strategy that this needs assessment will inform.</p>	<p>prior to participation, and ensure any reasonable adjustments such as hearing aid loop systems, interpreters etc are put in place. We will also use straightforward language and clarify definitions.</p>	
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			professionals who can support/sign post in increased.	and experience of relevant service delivery, rather than experience of domestic abuse or sexual violence. We will also ensure there is specialist DA support available for participants for those potentially triggered by the process, or for those whom would welcome exploring support options.				
Marriage and Civil Partnership	Potentially negative, if the needs of people within this cohort are not recognised, specifically in relation to domestic abuse and sexual violence, as appropriate service provision may not be available, opportunities to reduce barriers to engagement	No	The needs assessment will seek to determine whether the current domestic abuse & sexual violence service specification for commissioned services currently meets the needs of people who identify within this category,	Confidentiality (Mitigation is to offer an online survey and some individual face to face interviews) Trauma Informed approach (Mitigation will include utilisation of researchers who will utilise a trauma	National reports/research	Yes, we anticipate that gaps in relation to this protected characteristic (and specifically in relation to the experience of Island residents) will be identified	We will ensure any communication barriers are explored prior to participation, and ensure any reasonable adjustments such as hearing aid loop systems, interpret	Please see mitigations in column 5

	may not be identified and also not represented within the wider Isle of Wight strategy that will be developed.		and also identify any gaps regarding how appropriate provision can be provided/enhanced. It will also inform the Domestic Abuse Partnership Board Strategy and ensure any factors in relation to marriage or civil partnership are considered.	informed approach) Utilising a trauma informed approach means recognising that trauma may have occurred, and the diverse range of impacts that this may have for different people. We will therefore ensure our researcher actions and questions are phrased considerately to avoid re-traumatisation. The research focus will be on partnership working and experience of relevant service delivery, rather than experience of domestic abuse or sexual violence. We will also ensure there is		ed through this needs assessment. They will be addressed through the resulting service specification and strategy that this needs assessment will inform.	ers etc are put in place. We will also use straightforward language and clarify definitions.	
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				specialist DA support available for participants for those potentially triggered by the process, or for those whom would welcome exploring support options.				
Gender reassignment	Potentially negative, if the needs of people within this cohort are not recognised, specifically in relation to domestic abuse and sexual violence, as appropriate service provision may not be available, opportunities to reduce barriers to engagement may not be identified and also not represented within the wider Isle of Wight strategy that will be developed.	No	The needs assessment will seek to determine whether the current domestic abuse & sexual violence service specification for commissioned services currently meets the needs of people who identify within this category, and also identify any gaps regarding how appropriate provision can be provided/enhanced. It will also inform the Domestic Abuse	Confidentiality (Mitigation is to offer an online survey and some individual face to face interviews) Trauma Informed approach (Mitigation will include utilisation of researchers who will utilise a trauma informed approach) Utilising a trauma informed approach means recognising that trauma may have occurred, and the diverse	National reports/research	Yes, we anticipate that gaps in relation to this protected characteristic (and specifically in relation to the experience of Island residents) will be identified through this needs assessment. They will be addressed through the resulting	We will ensure any communication barriers are explored prior to participation, and ensure any reasonable adjustments such as hearing aid loop systems, interpreters etc are put in place. We will also use straightforward language and clarify definitions.	Please see mitigations in column 5

			<p>Partnership Board Strategy and ensure the needs of this cohort are considered, specifically in relation to refuge provision and safe accommodation.</p>	<p>range of impacts that this may have for different people. We will therefore ensure our researcher actions and questions are phrased considerately to avoid re-traumatisation. The research focus will be on partnership working and experience of relevant service delivery, rather than experience of domestic abuse or sexual violence. We will also ensure there is specialist DA support available for participants for those potentially triggered by the process, or for those whom would welcome exploring</p>		<p>service specific ation and strategy that this needs assessment will inform.</p>		
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Cabinet report

Date	13 OCTOBER 2022
Title	ADDITIONAL SPEND WITHIN THE COMMISSIONED SUBSTANCE MISUSE TREATMENT CONTRACT
Report of	CABINET MEMBER FOR ADULT SOCIAL CARE AND PUBLIC HEALTH

EXECUTIVE SUMMARY

1. National funding to support the delivery of the National Drugs Strategy From Harm to Hope¹ has been allocated to all local authorities in England to increase the capacity and quality of substance misuse services. It is anticipated that the Council will receive up to an additional £973,234 over the next 3 years from the Office of Health Improvement & Disparities (OHID) plus an additional £251,712 from the Rough Sleepers Initiative (RSI). This report seeks approval for the additional spend under the existing Substance Misuse Treatment contract and for delegated authority to the Director of Public Health to approve additional spend on an annual basis.
2. Approving additional spend within the Substance Misuse contract will allow for better outcomes for Isle of Wight residents with a substance misuse treatment need, including increased capacity and quality of service provision, and improved outcomes, particularly for those with complex needs such as homelessness and mental ill-health.
3. Anticipated additional funding will be confirmed by OHID and added to the substance misuse treatment contract on an annual basis through contract variations that are compliant with procurement regulations. It is recommended that delegated authority to the Director of Public Health for this spend be approved to ensure the ability to increase and/or maintain capacity of providers to deliver services in relatively short timescales.

¹[HM Government, From Harm to Hope - A 10-year drugs plan to cut crime and save lives](#)

RECOMMENDATION

- i. That Cabinet note the current contract value of the Substance Misuse Treatment Service as £7,381,915 (5-year value) and approves an additional £275,155 plus Rough Sleepers Initiative (RSI) £100,684 for 2022/23.
- ii. That Cabinet approves additional spend under the Substance Misuse treatment contract in line with Government funding for years 2023-2025 of up to £1million.
- iii. That Cabinet delegates authority to approve this additional spend to the Director of Public Health, in consultation with the Cabinet Member, and Director of Adult Social Care on an annual basis for 2023/24 and 2024/25, considering anticipated funding received from Office for Health Improvement & Disparities (OHID) and Rough Sleepers Initiative as outlined in this report.

BACKGROUND

1. The current Substance Misuse contract commissioned by the Council commenced in June 2020 with a total contract value of £7,003,200 over 5 years until June 2025.
2. To date £378,715 has been added to the contract (2021/22). This has included additional funding through Adults' Health & Care directorate (Housing) Rough Sleepers Initiative (RSI) and one year funding to reduce drug related deaths and offending from the Office for Health Improvement & Disparities (OHID).
3. In December 2021 the government launched its 10-year drugs strategy, From Harm to Hope² where a clear vision to deliver a world class substance misuse treatment and recovery system was presented. In February 2022 it was announced that all local authorities would receive additional 3-year funding to increase capacity and improve quality of local substance misuse services.
4. It is expected that the Council will receive the following amounts (that will be confirmed on an annual basis) between April 2022 – March 2025 from the Office for Health Improvement & Disparities (OHID):

Financial year	OHID Grant	Rough Sleepers Initiative Grant	Total addition
2022/23	£275,155 <i>(confirmed)</i>	£100,684	£375,839
2023/24	£280,525 <i>(indicative)</i>	£100,684	£381,209
2024/25	£417,554 <i>(indicative)</i>	£50,344	£467,898

CORPORATE PRIORITIES AND STRATEGIC CONTEXT

5. This links to the following section of the Isle of Wight Corporate plan 2021 – 2025 Place the health and wellbeing of residents at the centre of all we do;
To ensure clinically safe effective services are delivered across the Public Health responsibilities, within budget and to those that are in greatest need, undertaking procurement of services as required.

² [HM Government, From Harm to Hope - A 10-year drugs plan to cut crime and save lives](#)

It also supports the delivery of the Isle of Wight Public Health Strategy 2020-2025 and the National Drugs Strategy 'From Harm to Hope' and the Isle of Wight Homeless and Rough Sleeping Strategy 2019- 2024.

Responding to climate change and enhancing the biosphere

6. Social value, climate change and environmental sustainability will be considered as part of this work.

Economic Recovery and Reducing Poverty

7. The work undertaken by the services commissioned through this funding is aimed at supporting our most vulnerable populations in a more holistic way to reduce their interactions with the criminal justice system, reduce homelessness, address mental ill-health and improve health, housing, employment, and educational outcomes.

Impact on Young People and Future Generations

8. This funding will enable focus on substance misuse and young people; the substance misuse provider will increase activity and support in schools and colleges as using money through the additional funding.
9. Young people will be able to influence service design through the engagement and feedback managed by the substance misuse provider.

Corporate Aims

10. The recommended option outlined in this paper (option 1) is aligned to the Corporate Plan 2021 – 2025 placing the health and wellbeing of residents at the centre of all we do. It also supports the local delivery of the 'From Harm to Hope' National Drug Strategy.

SERVICE/DECISION SPECIFIC PARAGRAPH

11. The additional funding from OHID will be added to the existing substance misuse treatment contract on an annual basis through contract variations that are compliant with procurement regulations.
12. OHID has outlined the expectation that this funding will be spent on increasing capacity and quality of existing drug / alcohol treatment services.
13. Funding for 2022/23 has been confirmed by OHID and proposals approved. The additional funding will:
 - a. Increase the treatment capacity and quality of our locally commissioned substance misuse services
 - b. Improve continuity of care from prison to community substance misuse treatment and those in the criminal justice system needing treatment for their drug / alcohol use.
 - c. Increase capacity of residential rehabilitation
 - d. Contribute towards a reduction in drug and alcohol related deaths
14. The Rough Sleepers Initiative Grant will ensure continued capacity to deliver support for those with housing, substance misuse and mental ill-health need.

CONSULTATION

15. Housing colleagues have jointly worked with Public Health to align the specification and contract variation for work programmes aligned to additional funding received from both the Supplementary Substance Misuse Grant and the Rough Sleepers Initiative grant. This will ensure improved, coordinated support for people with a substance misuse need on the Island, helping to address both their substance issue and wider needs.
16. Probation, Police, the substance misuse provider and homeless support provider are also working together to ensure aligned working and integrated pathways at an operational level, ensuring people with substance misuse needs receive high quality, coordinated services across the Island.

FINANCIAL / BUDGET IMPLICATIONS

17. Additional funding will be made available through the Section 31 grant provisions of the Local Government Act 2003 and will not affect the core delivery of services funded through the Public Health grant.
18. Eligibility for supplemental funding from OHID is dependent on maintaining existing (2020/21) investment in drug and alcohol treatment through the Public Health grant.
19. Anticipated additional funding will be confirmed by OHID on an annual basis and therefore it is recommended that delegated authority for this spend can be approved by the Director of Public Health, to enable the service provider to respond to changes in required service delivery in relatively short timescales. Funding will be added to the contract on a yearly basis once confirmed by OHID and will be compliant with procurement regulations.

LEGAL IMPLICATIONS

20. The contract is subject to the Public Contracts Regulations 2015, therefore any modification made to the contract during its term must be compliant with Regulation 72. A paper was reviewed by the council's procurement board who determined that the modification met the requirements of Regulation 72 and would therefore be compliant.
21. The additional funding and service requirements will be incorporated into the substance misuse treatment contract by way of a deed of variation.

EQUALITY AND DIVERSITY

22. It is proposed to use the additional funding to increase the quality and capacity of existing substance misuse services. This will allow improved access to quality substance misuse treatment and recovery services for our most vulnerable populations.

PROPERTY IMPLICATIONS

23. This report refers to commissioned services therefore no property implications for the Council.

SECTION 17 CRIME AND DISORDER ACT 1998

24. Section 17 of the Crime and Disorder Act 1998 (as amended by Police and Justice Act 2006) provides that: ‘...it shall be the duty of each authority ... to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all it reasonably can to prevent, crime, disorder, antisocial behaviour adversely affecting the environment, and substance misuse in its area’.
25. Section 17 applies to all duties, activities and decision making. Ignorance or failure to respond to the requirements of section 17 leaves the Council open to legal challenge.
26. Section 17 has been considered with Public Health, Probation, Police, and the Substance Misuse Provider. The OHID Grant requires a focus on criminal justice with an emphasis on partnership working to address substance misuse in conjunction with criminal activity and homelessness. The grant is being used to fund specialist posts to better support vulnerable people.
27. Areas to focus spend, the action plan and expected outcomes have been agreed by the Isle of Wight Strategic Drugs and Alcohol Partnership and OHID.

OPTIONS

Option 1; (Recommended option)

- That Cabinet note the current contract value of the Substance Misuse Treatment Service as £7,381,915 (5-year value) and approves an additional £275,155 plus Rough Sleepers Initiative (RSI) £ 100,684 for 2022/23.
- That Cabinet approves additional spend under the Substance Misuse treatment contract in line with Government funding for years 2023-2025 of up to £1million.
- That Cabinet delegates authority to approve this additional spend to the Director of Public Health, in consultation with the Executive Member, and Director of Adult Social Care on an annual basis for 2023/24 and 2024/25, considering anticipated funding received from Office for Health Improvement & Disparities (OHID) and Rough Sleepers Initiative as outlined in this report.

Option 2;

- Cabinet do not agree to the recommendations in this paper, including delegated authority to approve subsequent additional spend to the Director of Public Health, in consultation with the Executive Member, and Director of Adult Social Care on an annual basis for the financial years 2023/24 and 2024/25.

The risks associated with these options are outlined below.

RISK MANAGEMENT

28. The risks associated with Option 1 are as follows:

- Reputational and legal risk - Alternative providers may challenge the uplift in value. We have mitigated this risk by ensuring that the IWC Procurement Team have been

fully consulted and have stated that the price variation has been approved as it satisfies the requirements of the Public Contract Regulations 2015.

Regarding Option 2 the main risks are:

- Reputational risk - OHID provide short notice for confirmed grant amounts. If Option 2 is agreed then the internal process for the financial years 2023/24 and 2024/25 will cause delays in confirming the grant amounts to the provider which risks destabilising the current service provision, leading to service disruption for complex, vulnerable people on the Island.
- In addition, the uncertainty regarding funding may threaten business continuity for staff providing the service, resulting in lack of capacity to continue to deliver the planned improvements. This would lead to failure to deliver on OHID requirements, failure to utilise additional funding and failure to deliver increase service delivery to vulnerable Island residents. The Isle of Wight would not benefit from improved quality of service provision through the additional investment.
- Non delivery could potentially result in OHID money assigned to the IWC having to be repaid
- It is believed that agreeing with the recommendation of this report and adopting Option 1 forms the mitigations against Option 2 that are most likely to be successful

Financial risk – any failure to deliver will be scrutinised and OHID will ask for funding (in part or in full) to be returned to them.

EVALUATION

29. Option 1 is recommended as this supports efficient and timely allocation of the grant and enables flexibility to comply with short timeframes set by OHID. Option 1 best meets the need of vulnerable populations on the Island, aligning to both local and national strategy. It allows for continuity of service, to building on innovation and learning and improving the quality-of-service provision alongside key local partners. Option 1 will particularly enable better support to those with complex needs, including a combination of substance misuse; being in contact with the criminal justice system; having underlying ill-health and homelessness.

30. The main risk of this option is that alternative providers may challenge the uplift in contract value. This has been mitigated by adhering to legal procurement advice and gaining procurement panel approval.

BACKGROUND PAPERS

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Simon Bryant
Director of Public Health

(CLLR) Karl Love
*Cabinet Member for Adult Social Care and
Public Health*



Purpose: For Decision

Cabinet report

Date **13 OCTOBER 2022**

Title **PROCUREMENT STRATEGY**

Report of **CABINET MEMBER FOR CLIMATE CHANGE, ENVIRONMENT, HERITAGE, HUMAN RESOURCES AND LEGAL AND DEMOCRATIC SERVICES**

EXECUTIVE SUMMARY

1. This report seeks approval for the council's revised Procurement Strategy 2022-2025 (the Strategy).
2. The Strategy sets out the council's procurement vision, aims and objectives over the next three years in relation to procurement and contract management activity.
3. Through the delivery of the Strategy the council will help local (including small) businesses and suppliers wherever and insofar as overriding rules allow, and particularly in a way that supports the delivery of the council's strategic priorities. This includes generating economic growth, helping our communities recover from the Covid-19 pandemic, and supporting the Biosphere and Mission Zero.
4. The Strategy is focused around four key themes - "*Local Community Wealth Building*", "*Climate and Environment*", "*Commercial Approach*" and "*Skills and Capabilities*".

RECOMMENDATION

- | |
|---|
| 5. That Cabinet approves the Isle of Wight Council Procurement Strategy contained at Appendix 1 of this report. |
|---|

BACKGROUND

6. The many challenges the council faces in delivering public services are set out within the Corporate Plan, but its financial position remains the most serious challenge it must address. The next few years will see further national and local budget reductions and it is increasingly important that we consider how taxpayers'

money is spent. To support this, we must make sure that our approach to procurement and contract management is efficient, cost-effective and we achieve the best possible value from all of our procurements and contracts.

CORPORATE PRIORITIES AND STRATEGIC CONTEXT

Responding to climate change and enhancing the biosphere

7. The council has set a target to achieve net zero emissions:
 - in its business and delivery of services by 2030;
 - across the school estate by 2035; and
 - as an island by 2040.
8. Greenhouse gas emissions result from energy use in buildings, street lighting, fleet vehicles, business travel, water use, waste disposal, air conditioning, manufacturing and use of goods/products purchased and contractor's' services.
9. The council will look to ensure that the goods it buys are as sustainable as possible and, where relevant, will take social and environmental factors into consideration alongside financial factors in making purchasing decisions. Where appropriate, this will be extended to evaluate environmental management through supply chains in relation to how our Suppliers will encourage sustainability amongst its sub-contractors.
10. One of the four themes of the Strategy is "*Climate and Environment*" which demonstrates the council's commitment to embedding these principles within its procurement and contracting activities. The Strategy contains a "*Climate and Environment*" action plan which sets out the activities that will be undertaken to deliver the strategic intent.
11. In addition to the "*Climate and Environment*" action plan, training staff and supporting suppliers to help the council deliver its commitments is included within the "*Skills and Capabilities*" theme and action plan.
12. In order to minimise harm to the environment and to promote conservation of natural resources, commissioners are required to consider climate, climate adaptation, environment and UNESCO biosphere impact in the pre procurement planning stages of a project and build appropriate criteria into their procurement documents. This will include greenhouse gas/carbon reporting.
13. The application of environmental and sustainability requirements in contract performance monitoring/reporting, tender evaluation criteria and specifications must be relevant and proportionate to the subject matter of the contract.

Economic Recovery and Reducing Poverty

14. The economic landscape has changed significantly due to the impacts of the Covid-19 pandemic and it has never been more important to ensure our local businesses are supported and that the council continues to procure good value and good quality contracts to deliver better outcomes for local people.

15. The Strategy outlines its approach to “*Local Community Wealth Building*” as a specific theme. Local community wealth building is an approach to local economic development which redirects wealth back into the local economy (*Centre Local Economic Strategies, 2007*). As set out in the Commercial Strategy, the council has ambitious plans to become a Community Wealth Building Council which will involve working in partnership with communities and businesses to create a fair local economy, reducing poverty and inequality. This Strategy will help to deliver the commitments of the council’s Commercial Strategy.
16. The Strategy contains a “*Local Community Wealth Building*” action plan which sets out the activities that will be undertaken to deliver the strategic intent.
17. In addition to the “*Local Community Wealth Building*” action plan, training staff and supporting suppliers to help the council deliver its commitments is included within the “*Skills and Capabilities*” theme and action plan.

Impact on Young People and Future Generations

18. The decisions the council makes now not only affect current residents, but may have long term impacts, both positive and negative, on young people and future generations. These impacts may not immediately be apparent or may not emerge for a number of years or decades. Impacts will be interrelated across the various domains of young people’s lives from housing, employment or training, health and the environment.
19. The Strategy commits to taking a long-term strategic view of the procurement of its requirements, ensuring that all decisions are made with sound judgement and prior consultation.

Corporate Aims

20. The alliance priorities as presented in the Corporate Plan 2021-2025 are set against a clear aim to work together openly with our communities to support and sustain our economy, environment and residents. The Strategy is closely aligned to the achievement of activities 9, 10, 44 and 50 – improving the financial position of the organisation; invest and spend as much money on Island as possible; promote the increased use of renewable energy in all sectors; and ensure compliance with Island Roads contract and with all other external contracts.
21. The strategy seeks to achieve these by setting out a framework against how the council will approach its procurement and contract management activities through its general “*Procurement Principles*”, as well as through the four themes and their associated action plans: “*Local Community Wealth Building*”, “*Climate and Environment*”, “*Commercial Approach*” and “*Skills and Capabilities*”.

CONSULTATION

22. The Strategy has been informed by consultation and engagement with staff from across service areas, the equality and diversity staffing group, the climate and environment board, and the Federation for Small Business.
23. Comments received in response to the consultation and engagement from the Federation for Small Business were largely supportive and encouraging, particularly

in relation to the commitments the council has made over the three-year period in relation Small and Medium Enterprises (SMEs). They also provided some valuable feedback in relation to carbon reduction initiatives and reporting expectations and the barriers this can create for SMEs. The Strategy therefore commits that SMEs shall not be unduly penalised for not having processes already established for measuring and reporting on their carbon footprint. Where needed, the council will work with organisations to help them with their carbon reduction activities in a collaborative, supportive way. Any evaluation criteria, specification requirements, key performance indicators or general reporting requirements shall be relevant and proportionate to the subject matter of the contract and will ensure that our processes remain accessible to SMEs.

FINANCIAL / BUDGET IMPLICATIONS

24. There are no direct financial implications arising from this report; however, in adopting the new Strategy, it will help support the drive to secure best value for the council in all of its procurement and contract management activity, which will lead to financial savings and robust financial controls.

LEGAL IMPLICATIONS

25. There are no direct legal implications arising out of this report. Public procurement operates in a highly regulated environment governed by legislation and policies set nationally through statute and case law and locally by the council's Constitution. The Strategy has been developed in line with this legal framework.

EQUALITY AND DIVERSITY

26. The council as a public body is required to meet its statutory obligations under the Equality Act 2010 to have due regard to eliminate unlawful discrimination, promote equal opportunities between people from different groups and to foster good relations between people who share a protected characteristic and people who do not share it. The protected characteristics are: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
27. There are no direct equality and diversity implications arising from this report. However, officers will be required when carrying out procurements and awarding contracts to have due regard to the Strategy in relation to Equality and Diversity considerations. Procurement processes conducted in accordance with the Strategy will be subject to individual Equality Impact Assessments where appropriate.

PROPERTY IMPLICATIONS

28. There are no direct property implications arising from this report.

OPTIONS

29. Option 1: That Cabinet approves the Isle of Wight Council Procurement Strategy contained at Appendix 1 of this report.
30. Option 2: Not to approve the Isle of Wight Council Procurement Strategy contained at Appendix 1 and to prepare an alternative Strategy.

RISK MANAGEMENT

31. The adoption and implementation of the Strategy will ensure that the council's procurement and contract management activity is conducted in an open, fair and transparent way and will therefore mitigate against any challenge on any of these grounds. It will also ensure strategic alignment with the Corporate Plan, the Commercial Strategy and the Climate and Environment Strategy. The current Strategy is coming to the end of its three-year term. An updated Strategy is required to demonstrate the council's commitment to continuous improvement in its procurement and contract management processes and to deliver the planned actions over the next three-year term.
32. Successful delivery of the Strategy will be dependent on the required resources being made available from within the procurement and contract monitoring team.
33. Option 2 would result in significant delays to implementing an updated Strategy as further consultation internally and with local business networks would need to be undertaken on any proposed amendments. The council would be working to an out-of-date Strategy while this work was undertaken and would impact the delivery of the administrations aspirations to have refreshed Strategy.
34. Should the Strategy not be approved, staff will need to work with the administration to prepare an alternative strategy that is acceptable.

EVALUATION

35. It is important for the council to adopt an updated Strategy in order to set out its procurement vision, aims and objectives for the next three years.
36. The Strategy maps out the initiatives to be addressed in the forthcoming three years through the four themed Action Plans which contains objectives against which progress can be measured and reported.
37. The Strategy provides a public commitment to maintain and improve the day-to-day procurement work within the council and emphasises a determination to make continual improvements within our processes and practices.
38. The Strategy picks up the key themes covered by the national procurement priorities set by the Cabinet Office, as well as local considerations.

APPENDICES ATTACHED

39. Appendix 1 – DRAFT Isle of Wight Council Procurement Strategy 2022 - 2025

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CLAIRE SHAND
Director of Corporate Services

CLLR JONATHAN BACON
*Cabinet Member for Climate Change,
Environment, Heritage, Human
Resources and Legal and Democratic
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ISLE OF WIGHT COUNCIL

PROCUREMENT STRATEGY

2022-2025

DRAFT

Foreword Cllr Bacon

Comment from the FSB

DRAFT

Introduction

The importance of effective and efficient public procurement has been highlighted by the Covid-19 pandemic and it can play a significant role in the Island's economic recovery. The economic landscape has changed significantly due to the impacts of the pandemic and it has never been more important to ensure our local businesses are supported and that the Council continues to procure good value and good quality contracts to deliver better outcomes for local people.

This Procurement Strategy aims to make things easier. Procurement should be an opportunity, not a hurdle.

Through the delivery of this Strategy, we will help local (including small) businesses and suppliers wherever and insofar as overriding rules allow, and particularly in a way that supports the delivery of our strategic priorities. This includes generating economic growth, helping our communities recover from the Covid-19 pandemic, and supporting the Biosphere and Mission Zero.

This Strategy alone will not lead to effective and efficient procurement; it is the commitment of our councillors, senior managers and staff carrying out procurement activity which is key to its success, and this Strategy shall set the commitment.

Purpose of the Strategy

The purpose of the Strategy is to set the overall context for procurement and contract management in the Council over the next three years, incorporating the latest government procurement legislation and initiatives, and the Council's priorities, aims and objectives.

This Strategy is aimed at promoting effective and efficient procurement across all Council departments and provides a framework of expectations for all areas of the Council in adopting a consistent, comprehensive and robust approach to third party spend. It ensures due compliance and consideration of the Public Contracts Regulations 2015, the Council's Contract Standing Orders (CSOs), the National Procurement Priorities and other associated legislative requirements. Additionally, the Strategy will consider how the Council can actively improve the economic, social, environmental and cultural wellbeing of our communities.

The Strategy

The Procurement Strategy for 2022-2025 comprises four principal themes;

Local Community Wealth Building

Climate and Environment

Commercial Approach

Skills and Capabilities

Each theme is a foundation of the considerations that need to underpin the procurement process and will be embedded in the way we procure our goods, services and works

contracts to support the Council's aspirations as set out in its Corporate Plan. The Skills and Capabilities theme is cross cutting and shall ensure that everyone involved in the council's procurement processes, from staff to suppliers, have the right knowledge and skills to be able to contribute towards the successful delivery of this Strategy.

DRAFT

Local Community Wealth Building

Local Community Wealth Building is an approach to local economic development which redirects wealth back into the local economy (Centre Local Economic Strategies, 2007). The Council has ambitious plans to become a Local Community Wealth Building Council which will involve working in partnership with communities and businesses to create a fair local economy, reducing poverty and inequality. At the centre of the Local Community Wealth Building approach, CLES has developed five pillars for harnessing existing resources. These pillars are:

- **Plural ownership of the economy.**
“Developing and growing small enterprises, community organisations, co-operatives and municipal ownership is important because they are more financially generative for the local economy – locking wealth in place”.
- **Making financial power work for local places.**
“Increase flows of investment within local economies by harnessing and recirculating the wealth that exists, as opposed to attracting capital. This includes redirecting local authority pension funds and supporting mutually owned banks”.
- **Fair employment and just labour markets.**
“Anchor institutions have a defining effect on the prospects of local people. Recruitment from lower income areas and building progression routes all improve local economies”.
- **Progressive procurement of goods and services.**
“Developing dense local supply chains of businesses likely to support local employment and retain wealth locally. These include SMEs, employee-owned businesses, social enterprises, co-operatives and community businesses”.
- **Socially productive use of land and property.**
“Deepen the function and ownership of local assets held by anchor institutions, so that financial and social gain is harnessed by citizens. Develop and extend community use – public sector land and facilities.”

This Strategy shall embed Local Community Wealth Building into the Council’s procurement processes and commissioners shall be required to consider how their contracts can encourage as much money as possible to remain within the local economy for the benefit of local communities. Through this Strategy we shall promote progressive procurement of goods and services as means through which greater economic, social and environmental benefits can be achieved. We will do this by using our spend to actively encourage and support a growing, diverse and resilient local business base, and to support our net zero carbon ambitions.

The Council will engage with anchor institutions to encourage the adoption of the Community Wealth principles within their organisation. Anchor institutions are local organisations with significant spending, employment, and economic development power, which could be harnessed to bring increased benefit to our communities. As a result of their scale, anchor institutions have the power to affect the way wealth flows in their local economies by changing the way they spend their money, recruit and train employees and manage their

land and assets. The Council commits to working with anchor institutions to help embed the Local Community Wealth Building principles within their own organisations.

We will embed a Local Community Wealth Building approach through applying social value considerations in our procurement processes.

A key method to deliver Local Community Wealth benefits through the procurement process is by using social value criteria as part of the tender process. The Public Services (Social Value) Act 2012 requires all service contracts governed by the Public Contracts Regulations 2015 to be subject to appropriate social value criteria.

The Council has taken this a step further and has included within its CSOs the requirement to informally apply the Act to all contracts with a whole life value of over £25,000, where appropriate. Where this is included in a procurement, it shall be done in a relevant and proportionate way, being mindful of the nature of the contract and the contract value.

Social value criteria cannot be used to discriminate on the basis of the geography of a supplier, but can be used to identify community benefits that can be delivered through the contract such as targeted training and recruitment, local educational support initiatives, community and environmental initiatives.

Considerations and expectations of suppliers will, where possible include:

- Supporting the Council with its Community Wealth Building aspiration;
- Targeted recruitment and training initiatives;
- Supporting educational initiatives e.g. offering work experience placements/local school visit to explain what you do/routes to getting into the profession etc;
- Vocational training opportunities i.e. graduate, apprentice and/or trainee placements;
- Support for community and/or environmental initiatives which may be taking place in the local community;
- Supported business, third sector and voluntary initiatives e.g. offering this sector sub-contracting opportunities to deliver elements of the contract;
- Support for equality and diversity initiatives to encourage inclusiveness to achieve both cultural and economic benefits;
- Charitable donations/funding contributions to community activities/facilities;
- Use of local suppliers in the supply chain.

This is not an exhaustive list.

Local Community Wealth Building Action Plan

How will we deliver this theme?	We will do this by:	Target date
<p>We will be explicit in our expectations of suppliers in meeting our Local Community Wealth objectives and we will seek commitments from them through the procurement process.</p>	<p>Updating our tender documentation to capture more information about the local benefits that will be delivered as part of our contracts.</p>	<p>By January 2023</p>
	<p>Working with commissioners to encourage evaluation criteria that clearly sets out what the Council sees as valuable in our local area and seeks supplier commitments that meets the council's corporate objectives.</p>	<p>By December 2022</p>
	<p>Implementing the findings of the Community Wealth Building work that CLES (Centre Local Economic Strategies) has done with the Council.</p>	<p>TBA based on CLES report.</p>
<p>We will include specific, measurable, realistic and timebound targets that will be used to capture the amount of community wealth being delivered as a result of the Council's procurement activity.</p>	<p>Updating our tender documentation to capture information about the local benefits that will be delivered as part of our contracts in a consistent and meaningful way.</p>	<p>By January 2023</p>
	<p>Ensuring that where community wealth and social value expectations and criteria has been built into a procurement, we will also include key performance indicators /reporting measures which will require the supplier to report on their progress in delivering the benefits throughout the lifetime of the contract.</p>	<p>Ongoing</p>

<p>We will develop reporting processes to capture the number of contracts awarded locally and the amount of spend with local suppliers. The aim will be to see this increase throughout the term of the Strategy as community wealth building activities start to embed.</p>	<p>Developing processes within the procurement and contracts team to collate and report on data relating to local spend (direct and indirect) and local contract awards.</p>	<p>By March 2023</p>
<p>We will work with anchor institutions to ensure, as far as possible, the adoption of the Community Wealth principles within their organisations.</p>	<p>Implementing the findings of the Community Wealth Building work that CLES (Centre Local Economic Strategies) has done with the Council, which will include work with Anchor Institutions.</p>	<p>TBA based on CLES report.</p>
<p>We will ensure that our procurement processes are structured in such a way to support the delivery of this theme, where possible.</p>	<p>Promoting the use of Prior Information Notices to engage SMEs prior to the commencement of the procurement process.</p>	<p>Ongoing</p>
	<p>Being mindful of the way in which we run and structure a procurement, such as breaking up larger contracts into smaller packages of work, so that our contract opportunities are accessible for SMEs.</p>	<p>Ongoing</p>
<p>We will ensure that our procurement documents are streamlined and easy to understand</p>	<p>Reviewing the council's suite of procurement documents and refreshing the format and language used.</p>	<p>By February 2023</p>
<p>We will ensure that our procurement policy supports the delivery of this strategy theme.</p>	<p>Reviewing Contract Standing Orders to ensure they maximise the benefit to Island-based local partners/businesses to create a cyclical model of community wealth generation.</p>	<p>By August 2023</p>

Climate and Environment

The Council declared a climate emergency in July 2019 and asserted its commitment to tackling climate change by setting a target of achieving net-zero emissions in its own operations by 2030 and by no later than 2040 across the Island.

As an Area of Outstanding Natural Beauty and a UNESCO Biosphere Reserve it is particularly important to reduce the impacts of climate change and preserve the natural environment in any way possible and we will do this through ensuring that tackling climate change and improving sustainability is a key consideration for all procurement activity.

The Council will look to ensure that the goods it buys are as sustainable as possible and, where relevant, will take social and environmental factors into consideration alongside financial factors in making purchasing decisions. Where appropriate, this will be extended to evaluate environmental management through supply chains in relation to how our Suppliers will encourage sustainability amongst its sub-contractors.

The Council commits that SMEs shall not be unduly penalised for not having processes already established for measuring and reporting on their carbon footprint and where needed, will work with organisations to help them with their carbon reduction activities in a collaborative, supportive way. Any evaluation criteria, specification requirements, key performance indicators or general reporting requirements shall be relevant and proportionate to the subject matter of the contract and we will ensure that our processes remain accessible to SMEs.

Considerations and expectations of suppliers will, where possible, include:

- Support our goal of net-zero emissions by 2030 and reduce carbon emissions from contracted services;
- Minimisation/eradication of single use plastics;
- Energy-efficient and climate friendly products;
- Products that are water efficient and reduce water use;
- Less toxic products to reduce health effects;
- Products using less packaging or with a provision for packaging take-back;
- Products that use fewer resources or in other ways create reduced environmental impacts throughout their life cycle;
- Products made from recycled materials, such as recycled road construction materials and recycled green organics and recycled plastic products;
- Lessen environmental impacts across design, construction and operation, as well as services and goods provision;
- Integrate environmental considerations throughout the procurement process, from options appraisal to contract delivery, applying appropriate significance;
- Reduce energy consumption and maximise the use of green energy sources;
- Avoid the unnecessary use of chemicals and prevent the use of hazardous chemicals wherever possible within our contracted services;
- Support options that encourage green infrastructure and biodiversity;
- Support adaptation to, or are adapted to manage, a changing climate.

This is not an exhaustive list.

Throughout the term of this Strategy, the Council shall expect Suppliers to demonstrate a commitment to reducing their overall environmental impact (including, but not limited to, greenhouse gas emissions, waste, or water footprints). This could be through one or more of the following methods:

- Ongoing participation in an environmental programme (e.g. the Green Impact Programme)
- Internal reporting on environmental impacts and progress towards reducing them (e.g. annual carbon footprints and a summary or actions taken over the year)
- Receipt and ongoing maintenance of an environmental certification (e.g. B Corp certification)
- Receipt of a sustainability award within the last 12 months, depending on relevance of award to contract (e.g. Sustainable Business Awards, Responsible Business Awards)
- Other evidence may also be considered depending on the nature of the business

The application of these expectations shall be relevant and proportionate to the subject matter of the contract. Where a Supplier does not currently hold any of the above, the Council will also consider future participation, for at least the duration of the contract, in a free environmental programme as an indicator of their commitment towards reducing their overall environmental impact.

<h2 style="color: #76b82a;">Climate and Environment Action Plan</h2>		
How will we deliver this theme?	We will do this by:	Target date
We will be explicit in our expectations of Suppliers in meeting our Climate and Environment objectives and we will seek commitments from them through the procurement process.	Updating the Procurement Initiation Document to be clearer to commissioners on the importance of including climate and environment related evaluation criteria, specification requirements and performance measures. This will include making it a mandatory consideration for every procurement run by the council.	By November 2022
	Updating our tender documentation to require tenderers to demonstrate their strategies to reduce carbon in their operations and in their supply chain.	By November 2022

<p>We will include specific, measurable, realistic and timebound targets that will be used to capture the activities contributing to the Council's net carbon zero aspirations that are being delivered through the Council's procurement activity.</p>	<p>Ensuring that where climate and environment expectations and criteria has been built into a procurement, we will also include key performance indicators/reporting measures which will require the supplier to report on their progress in delivering the benefits throughout the lifetime of the contract.</p>	<p>Ongoing</p>
	<p>Working with the sustainability team and the climate change team to put in place a process for collecting carbon emissions data from Suppliers that are within scope (where they are not already reporting on this information).</p>	<p>By February 2023</p>

Commercial Approach

In May 2022 the Council launched its Commercialisation Strategy which harnesses greater innovation, financial flexibility, commercial awareness, prudent risk management and the effective use of new technologies. Commercialisation will be embraced and delivered throughout the organisation, with opportunities identified and realised wherever possible and this Strategy will embed this approach into the Council's contract and procurement activity.

The Council views commercialism as the ability to manage services well and efficiently and be entrepreneurial and innovative in generating vital funds to be able to protect essential services and deliver the best value for our communities and customers.

The selection of an appropriate service delivery model at the outset of a project has a significant impact on the Council's ability to achieve good service levels and value for money. Commissioners will be encouraged to consider and justify the chosen delivery model which should be informed through market analysis and engagement. Early engagement with the market will help to gain insight into alternative ways of working or innovative solutions which we may be unfamiliar with. Market consultations should be transparent and non-discriminatory and must not prejudice any subsequent procurement process.

Embedding the Council's commercialisation agenda into its contract and procurement activity will also include maximising value for money from contractual relationships through robust contract management.

Contract management is the proactive monitoring, review and management of contractual terms with a supplier, secured through the commissioning or procurement process. It is important that contracts are adequately managed to ensure that they deliver outcomes in line with contract commitments and that value for money is achieved.

The contract management process includes:

- **Managing Service Delivery**
To ensure that the contract is performed in line with the specification and the supplier offer.
- **Managing the Relationship**
To ensure a good commercial relationship is maintained with the supplier.
- **Managing the Contract**
To ensure the contract is performed and monitored in line with the contract terms and conditions and performance monitoring regime.
- **Managing Improvements**
To ensure that improvements are made where opportunity for efficiencies have been identified or where contract performance is not adequate.
- **Managing Change**
To ensure that any changes to the contractual arrangements are properly agreed and documented and do not breach procurement regulations.

Effective contract management will protect the Council's commercial interests and will ensure that:

- outcomes, inputs and outputs agreed at the outset are delivered in a timely and cost-effective manner;
- issues of non-compliance or variation are picked up early and are either dealt with or escalated for resolution as appropriate and remedies applied as necessary;
- contract costs and risks are managed in a timely proactive fashion, reviews are undertaken and lessons learnt are fed back into the commissioning and procurement process to ensure continuous improvement;
- we only pay for services delivered.

<h2>Commercial Approach Action Plan</h2>		
How will we deliver this theme?	We will do this by:	Target date
We will work with Commissioning staff to consider delivery models, route to market and contracting mechanisms.	Working with the commercialisation agenda lead officer to update the Procurement Initiation Document to provide a framework of considerations and options that can help inform their procurements.	By November 2022
We will promote the Council's Contract Management Framework and Toolkit which has been developed to assist officers in setting robust contract performance monitoring regimes, managing relationships with suppliers and to provide a structure for recording contract compliance.	Promoting the Contract Management Framework and Toolkit through the Vine, Manager's Brief and commissioner network	Ongoing
We will continue to develop the Council's Contract Monitoring System which will be a central system whereby the contract performance will be monitored, allow the early detection of poor performance which can be remedied quickly in line with the contract arrangements.	Engaging with commissioners pre procurement to demonstrate the benefits of the system and encourage its use to monitor contract performance.	Ongoing
	Engaging with contract managers to encourage	Ongoing

	existing contracts to be added to the system.	
We will use contract monitoring data to assist with greater strategic planning for contracts that are due to expire, enabling effective options appraisal to be undertaken and new/creative solutions to be identified.	Working with commissioners and contract managers to demonstrate the benefits of using the data in the Contract Monitoring System and develop the use of the reporting aspects of the system.	Ongoing
We will ensure that our procurement policy supports the delivery of this strategy theme.	Reviewing Contract Standing Orders to ensure they are fit for purpose and supportive of this Procurement Strategy, the Commercialisation Strategy and the Corporate Plan.	By August 2023

Skills and Capabilities

Staff

Having the right skills and capabilities within the Council is a cross cutting theme that will support the successful delivery of the Strategy and the other three themes. It is important that the Council has sufficient procurement and contract management skills and capabilities embedded in the organisation to ensure taxpayers' money is spent effectively and efficiently.

A local workforce with adequate skills and capabilities is crucial for achieving the strategic objectives set out in the Corporate Plan and its supporting strategies. Successful procurement and contract management requires staff who possess a wide range of skills and competencies, including project management and risk management skills and this Strategy shall focus on this as an enabler for the success delivery of the Strategy over its term.

The conclusion of the Brexit transition period on 1 January 2021 means that the UK is no longer a member of the EU and therefore the EU Public Contracts Directive 2014 no longer applies to public sector procurement. The UK is now a member of the World Trade Organisation's (WTO) Government Procurement Agreement (GPA) and other than a few procedural changes, the UK continues to follow the Public Contracts Regulations 2015 which were adopted to implement the EU Public Contracts Directive 2014. Following the UK's exit from the EU, the Cabinet Office have developed and consulted on a new procurement regime which is intended to:

- *“Create a simpler and more flexible, commercial system that better meets our country's needs while remaining compliant with our international obligation;*
- *Open up public procurement to new entrants such as small businesses and social enterprises so that they can compete for and win more public contract;*
- *Embed transparency throughout the commercial lifecycle so that the spending of taxpayers' money can be properly scrutinised”.*

(Government Commercial Function, April 2022).

This strategy is mindful of these forthcoming changes and will ensure that the changes, which are expected sometime in 2023, are embedded into the Council's policy and procedures and that the procurement and contracts team has the necessary skills and capabilities to work to the new regime.

Suppliers

We appreciate that the prospect of participating in a tender process can appear to be a daunting task for some Suppliers and breaking down these real and perceived barriers shall be a focus of this Strategy.

Through the delivery of this Strategy, we commit to reviewing our procurement processes to ensure that they are fit for purpose, lean and accessible to all Supplier's who wish to do business with the Council. We will always work to increase understanding for the need for appropriate rules when spending public money.

We want to ensure that our prospective suppliers have the right skills and capabilities to bid for the Council's contracts and recognise the importance of this to help us deliver the aspirations of this Strategy.

We recognise that SMEs and VCSEs play a big role in creating jobs, fostering economic growth, social stability and are a valuable source of innovation and the Council plays an important role in encouraging the establishment and growth of SMEs and VCSEs in the local area.

Skills and Capabilities Action Plan			
	How will we deliver this theme?	We will do this by:	Target date
Staff	We will do this by reviewing and enhancing the training offered to staff involved in procurement and contract management activities and will cover all aspects of the procurement life cycle.	Working with learning and development to add bitesize training packages to the Learning Hub.	By September 2023
		Setting up regular 'drop in' sessions to be set up for commissioners on key procurement and contract matters.	By April 2023
		Updating the in-house four-day training programme to cover the themes of this strategy.	By February 2023
	We will review and enhance the guidance available to staff to assist with procurement and contract management activity. This will have a particular focus on how to deliver the aims of this Strategy and the Council's Corporate Plan.	Creating guidance on climate and environment considerations for Council staff involved in procurement and contract activity to assist them with their understanding of environmental issues and the benefits that it can bring when applied appropriately in a procurement process. This will also include guidance on managing a supplier to ensure delivery of their climate and environment contract commitments.	By April 2023
		Creating guidance on the inclusion of community wealth building and social value criteria into the procurement process and the subsequent management of the supplier in relation to their commitments.	By April 2023

		Creating guidance for Council commissioning staff on the different delivery models, routes to market and contracting mechanisms.	By April 2023
	We will develop training and guidance for sub £25,000 procurement and contract management activity.	Providing templates and guidance for commissioning and contract management staff to use for sub £25k procurements.	
		Working with learning and development to create a training module to go on to the Learning Hub for sub £25k procurements.	By September 2023
	We will ensure that the procurement and contracts team keep up to date with forthcoming changes to the public sector procurement regime to enable the changes to be implemented successfully.	Taking advantage of the learning and development programme that will be run by the Cabinet Office to support those operating within the new regime.	TBC – dependent on Cabinet Office timetable
Suppliers	We will do this by reviewing our procurement processes to ensure they are fit for purpose and accessible to SMEs and VCSEs.	Reviewing of Contract Standing Orders to ensure they enable processes that are accessible to SMEs and VCSEs.	By August 2023
		Reviewing stage 1 evaluation criteria to ensure there are no unnecessary barriers to SMEs and VCSEs.	By January 2023
	We will develop guidance for Suppliers to help them understand the Council's procurement processes. This will have a particular focus on how they can help the Council to realise this Strategy through the delivery of their contracts for the Council.	Creating guidance on climate and environment to assist Suppliers with their understanding of the Council's aspirations in relation to this theme. This will also include supporting SMEs to develop processes to capture carbon emission data and guidance on activities to reduce their carbon footprint.	By June 2023
		Creating guidance on Local Community Wealth Building and social value to assist	By June 2023

		Suppliers with their understanding of the Council's aspirations in relation to this theme. This will include setting out what the Council sees as being valuable locally which will assist Suppliers with their tender submissions.	
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Our Procurement Principles

Supplementary to the themes set out in this Strategy is the Council's procurement principles. These are the principles that will guide how we conduct and further develop our procurement and contract management activities. In any procurement, the Council will ensure that its approach to the market is consistent with these principles.

Our conduct

The Council shall observe its Constitution, Contract Standing Orders, the Public Contract Regulations 2015 and the National Procurement Priorities when carrying out its procurement and contract management activity.

The Council will preserve the highest standards of honesty, integrity, impartiality and objectivity and shall carry out all of its procurements with the highest standard of probity and ethics.

In selecting suppliers, the Council will generally evaluate offers received on the basis of the Most Economically Advantageous Tender and will take into account, where appropriate, whole life costing seeking an appropriate balance between cost and quality.

Throughout any procurement the Council will be clear about the outcomes and objectives it wants to achieve.

The Council's required outcomes from each procurement project will be properly assessed in relation to the Council's priorities, other statutory requirements and affordability.

The assessment of risk associated with each procurement project will aim to achieve a balance with commercial outcomes and placing risk where it is best managed.

The Council's procurement processes shall be proportionate to the size and scope of the procurement.

Wherever possible, requirements will be expressed in terms of outcomes and performance to provide scope for supplier innovation.

Value for money

Competitive procurement remains the cornerstone of the Council's procurement approach as this is considered to be the fairest way of awarding contracts and will deliver value for money for the Council and its community in the most transparent way. There may be circumstances where a direct contract with a sole supplier will be appropriate; however, no direct contracts will be placed where it will contravene the requirements of the Public Contract Regulations 2015.

The Council will aim to increase value for money and reduce processing costs, conducting its procurement processes in a proportionate and efficient way, following the most appropriate route to market for the requirement.

The Council will take a long-term strategic view of the procurement of its requirements, including the potential for innovative funding, opportunities for working with other authorities where goods and services can be procured more cost-effectively in a collaborative group.

The Council will take a proactive approach to monitoring, reviewing and managing its contractual arrangements with its suppliers. This will ensure that contracts are adequately managed to ensure that they deliver outcomes in line with contract commitments and that value for money is achieved.

Equality

Spending by the Council sustains and maintains a significant number of jobs on the Isle of Wight. The Council has a statutory duty to ensure that public money is spent in a way that ensures value for money and does not lead to unfair discrimination and social exclusion.

The promotion of equality in procurement will help the Council to:

- Improve the overall value for money for the Council in terms of the goods, works and services they purchase
- Improve the quality, responsiveness and appropriateness of our services.
- Ensure that public money is not spent on practices which lead to unfair discrimination to sections of the Island.
- Create a diverse and integrated workforce.
- Deliver more responsive and flexible services in combating social exclusion and building stronger and cohesive communities.
- Encourage other organisations to promote and practice the Council's policies on equality.

The Council is committed to meeting the requirements of The Equality Act 2010 as prescribed by law. As such we expect that businesses who provide services to and on behalf of the Council through a Contract have due regard to:

- Eliminating unlawful discrimination;
- Advancing equality of opportunity;
- Fostering good relations when exercising our functions.

All bidders wishing to provide goods and services to and on behalf of the Council are required to satisfy the Isle of Wight Council that they meet a minimum requirement in respect of Equality and Diversity practice as set out in the commissioning documents.

Equality issues shall be considered as a key requirement in any contract which involves direct contact with the public or where the supplier is acting on the Council's behalf in a public environment.

As part of the tender evaluation and contracting processes, the Council will take into account a potential supplier's approach to equalities in terms of its employment practices and service delivery, which will also be monitored and managed during the life of each contract.

The Council's procurement processes and documentation will reflect the Council's Equalities and Diversity Policy.

The Council monitors a supplier's compliance with equality and diversity in two ways:

- **before awarding a contract** - by asking equalities questions either prior to or during the tender process. If responses do not satisfy the Council's criteria, the supplier may not be shortlist or awarded a contract;
- **after awarding a contract** - by including contract conditions on equality in all Council contracts, and by monitoring a supplier's performance and compliance with those conditions.

Health and safety

The degree to which health and safety requirements are specified within procurement documentation will vary according to the goods, services or works being procured. For example, particular health and safety legislation applies in the context of construction. The potential health and safety risks arising from a contract will be assessed on a case by case basis. The Council will ask suppliers to provide evidence to demonstrate that their organisation complies with current health and safety legislation and actively promotes and manages good health and safety practice as required.

Where particular health and safety risks are identified, suppliers will be asked as part of the procurement process to provide information on the measures that they would put in place in response to the identified risks. The Council will monitor contracts to ensure compliance with health and safety requirements.

General Data Protection Regulation (GDPR)

New data protection legislation came into force during 2018, which aims to protect the privacy of all EU citizens and prevent data breaches. It will apply to any public or private organisation processing personal data.

Prior to the tender process commencing, commissioners will be required to complete a Data Protection Impact Assessment (DPIA), where required.

During the tender process the Council will establish that any supplier participating in the procurement process complies with the GDPR.

In procurements where the successful supplier will be required to process data on the Council's behalf we will include technical security requirements in order to protect personal data. Where appropriate, contracts will contain appropriate data processing obligations within the contract in accordance with the GDPR, data processing schedules setting out the responsibilities of the parties to the agreement and how the data will be managed and returned/destroyed at the end of the agreement.

The Council has a statutory duty to have regard to the Surveillance Camera code of practice issued by the Biometrics and Surveillance Commissioner when surveillance cameras as defined by the Protection of Freedom Act 2012 are deployed or used. This duty extends to ensuring that any third party that discharges the Council's relevant functions have regard to

the code when performing our functions. The Council will ensure that any contractual provisions that it enters into with Suppliers requires them to have regard to the code.

Modern Slavery

Modern slavery is often a hidden crime involving one person denying another person his or her freedom. It includes slavery, servitude, forced and compulsory labour and human trafficking.

To tackle these crimes, the Modern Slavery Act 2015 (the Act) was introduced. The Act consolidates and clarifies modern slavery offences; toughens penalties and prosecution; and introduces greater support and protection for victims.

The prevention, detection and reporting of modern slavery in any part of the council's business or supply chains is the responsibility of all those working for the council. It is important that we consider modern slavery when we are letting and managing our contracts and the mitigation of modern slavery risks should be considered throughout the procurement process.

Some contracts will carry a higher risk in terms of where modern slavery can present itself. Additional evaluation and contract monitoring criteria can be built into the procurement process to enable a proper and thorough assessment of suppliers to ensure they are compliant with the Act and that they are monitoring their supply chains as well.

Section 54 of the Modern Slavery Act 2015 requires large employers to produce a modern slavery statement each financial year. The council's modern slavery statement can be viewed [here](#).

During the tender process the Council will establish that any supplier participating in the procurement process complies with the Modern Slavery Act, where applicable.

The Council monitors a supplier's compliance with the Modern Slavery Act in a number of ways:

- Adopted the standard documentation and wording provided by Government via Crown Commercial Services in its OJEU and high risk sub-OJEU procurement documentation.
- The Supplier Assessment Questionnaire is in two parts:
 - **Part 1** simply verifies whether the supplier is caught by the legislation (i.e. if its annual turnover is £36m or more).
 - **Part 2** then seeks to confirm that any supplier caught by the legislation is compliant with their annual reporting obligations.
- Rejecting suppliers in these procurement exercises that do not meet the minimum standards required by law;
- Regardless of contract value, challenging abnormally low tenders or quotations received to ensure no breaches of labour laws or human trafficking are taking place;
- Using standard contract terms and conditions that contain provisions to terminate contracts for a breach of Public Contracts Regulations 2015 (including child labour

and other forms of human trafficking), and if there is a risk or a genuine belief that reputational damage to the Council will occur as a result of the contract continuing.

Cyber and supply chain security

The Council is aware of the importance of effectively securing itself, its supplier's and the supply chain against cyber-attacks and this shall be a key consideration for Commissioners in the pre procurement planning stages of the process. These considerations will apply where the loss or corruption of any information or supplier would cause significant impact to service delivery or reputational damage to the Council.

The Council will ensure that Suppliers (including sub-contractors) have in place relevant technical, physical and organisational measures to protect the Council's data and systems. This will be done by ensuring the presence of proportionate cyber security controls which will be assessed during the procurement process and maintained during the term of any resulting contract through robust contract clauses.

Consultation and Engagement

The Council will, as appropriate, consult with parties who will potentially be affected by the outcome of a tender process, or who it believes can positively contribute to planning stages of a procurement process. The Council may consider consultation with (for example):

- The marketplace;
- Customers/service users;
- Community representatives;
- Internal stakeholders.

Consultation and engagement will be conducted in an open, equal and inclusive manner.

The decision on when to consult and engage before a tender process will be taken on a contract-by-contract basis and may for example be undertaken when:

- The Council is tendering for a brand new requirement;
- The delivery of the contract may affect a local community for example during the construction of a new property which may mean local communities having access issues/noise issues/travel disruption;
- Where the contract may have a significant impact on service users of the contract and we may want to seek views/comments and opinions from customers or service users of the contract. This would also include ensuring all engagement accommodates the needs of a range of service users, such as those who have limited mobility;
- When the Council may want to investigate the possibility of including community benefits to a specific contract and need to understand the needs of a specific area/community.

Any form of consultation and engagement shall be designed to add value to a procurement process and the intention and desired outcomes of the consultation and engagement shall be clearly communicated to those involved in the process.

The Council will maintain a pipeline of forthcoming procurement opportunities over an 18-month period on its web pages (www.iwight.com/council/procurement).

The Council will consider the use of Prior Information Notices to make the market aware of our future tendering plans.

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Cabinet report

Date	13 OCTOBER 2022
Title	HOUSING STRATEGY 2020-2025 ACTION PLAN PROGRESS REPORT 2022
Report of	CABINET MEMBER FOR DIGITAL TRANSFORMATION, HOUSING, HOMELESSNESS AND POVERTY

EXECUTIVE SUMMARY

1. The purpose of this report is to inform Cabinet of progress the council and its partners have made against the Housing Strategy action plan since adoption in October 2020.
2. The Cabinet is responsible for monitoring delivery of the action plan annually; this is the second annual review, but progress reports have been provided during this period.

RECOMMENDATION

- | |
|---|
| <ol style="list-style-type: none">3. That Cabinet notes the Housing Strategy 2020-2025 Action Plan Progress Report 2022 contained at Appendix 1 of this report. |
|---|

BACKGROUND

4. The council adopted its current Housing Strategy 2020-2025 in October 2020 and this incorporated a detailed action plan which covers the five-year period.
5. The Covid-19 pandemic significantly increased housing pressures and service disruption throughout the sector, which serves to emphasise the urgency of delivery of the housing objectives outlined in the Housing Strategy 2020-2025

CORPORATE PRIORITIES AND STRATEGIC CONTEXT

Provision of affordable housing for Island Residents

6. The Housing Strategy 'vision' is "To enable everyone living on the Island to have a place they call home" Six strategic priorities underpin this vision which in turn shape

the desired outcomes in the action plan to prioritise key actions and expected outcomes.

- **Strategic priority 1: New housing supply** – Ensuring the right supply and mix of new homes and increasing affordable housing delivery through the efficient use of land and capital resources including those the council owns or has control of.
- **Strategic priority 2: Housing affordability** – Defining “affordability” on the Island through detailed and on-going research of both incomes and housing costs to inform both planning and housing policy going forward.
- **Strategic priority 3: Private sector housing** – Ensuring that the private housing sector provides enough good quality market housing through support for developers and landlords and, where necessary, robust quality control and regulation.
- **Strategic priority 4: Partnerships** – Enabling housing associations and our other partners to build more new affordable homes for Island residents while maintaining their current homes to a high standard.
- **Strategic priority 5: Homelessness and housing need** – Reducing homelessness and rough sleeping through effective prevention work and building a new homeless pathway through property solutions and wrap-around services.
- **Strategic priority 6: Special housing needs and vulnerable people** – Ensuring that specialist accommodation is available for vulnerable people including primarily extra-care housing for older people and people with disabilities.

7. The housing strategy action plan commits the council and its partners to delivering the outcomes of the Housing Strategy together via agreed high-level strategic actions and contributions.
8. Details of progress made against the Housing Strategy action plan is set out in Appendix 1 to this report. This also includes details of future milestones for delivery of those tasks not completed.
9. Responding to climate change and enhancing the biosphere

The council has set a target to achieve net zero emissions:

 - in its business and delivery of services by 2030;
 - across the school estate by 2035; and
 - as an island by 2040.
10. The housing strategy promotes the use of new construction technologies to create high quality, net-zero carbon and environmentally resilient homes to offset carbon emissions in the longer term to meet the council’s 2030 zero carbon target and the government’s 2050 legal requirement.
11. Following a successful bid to the LGA a report was produced in partnership with a Registered Provider setting out how Net Zero Carbon Homes could be delivered on the Isle of Wight.

Economic Recovery and Reducing Poverty

12. The economic landscape has changed significantly due to the impacts of the Covid-19 pandemic and it has never been more important for housing provision to meet local need and the council support its delivery.
13. The provision of housing is a key contributor to regeneration and economic recovery, supporting a large range of contractors on the Island, many of whom support skills development and apprenticeships for younger people.

Impact on Young People and Future Generations

14. The decisions the Council makes now not only affect current residents, but may have long term impacts, both positive and negative, on young people and future generations. These impacts may not immediately be apparent or may not emerge for a number of years or decades. Impacts will be interrelated across the various domains of young people's lives from housing, employment or training, health and the environment.
15. Housing has a significant impact on the life chances of individuals and so by providing adequate, affordable and good quality housing the strategy supports young people and future generations be the best they can be.

Corporate Aims

16. The Alliance set out their aspirations in the Corporate Plan 2021 - 2025 and this is based around a need to ensure that housing created is fit for purpose. They have prioritised truly affordable housing for Island residents, meaning housing that is not just affordable to rent or buy but affordable to live in and maintain.
17. The Corporate Plan includes the following key housing related activities, which are also included the Housing Strategy:
 - Work with partners, including town and parish councils to deliver innovative solutions to secure the provision of affordable housing for Island residents
 - Where necessary make use of the council's housing company to address market failure in meeting needs
 - Where possible use available powers including compulsory purchase
 - Introduce temporary housing schemes to meet local needs by September 2023
 - Increase the number of affordable housing units available by December 2023

PROGRESS & OUTCOMES

18. The Council has a Housing Strategy and associated action plan to bring together the full range of strategic thinking and possible housing interventions to give confidence to both local residents, and the wider economy including investors and the UK government to deliver more and better housing on the Island.
19. There has been good progress across the majority of deliverables as set out in Appendix 1 including a step-change in delivering some long-standing housing objectives for the Island.

20. New Housing Supply:
- 231 new 'affordable' homes have been delivered by housing associations in 2020/21 and 2021/22 and this is the first time since 2012. A pipeline of up to c300 new 'affordable' homes over the next three years.
 - Two extra-care schemes providing 150 homes have been built on the Island and these offer high quality affordable housing for older people.
 - The Council has a range of projects underway to support the delivery of affordable housing.
 - A bid to the Brownfield Land Release Fund was successful and this has provided £950k to enable three council owned sites to be disposed of for affordable housing.
21. Housing Affordability:
- A housing affordability tool has been created that provides evidence to support the need and incomes levels for affordable homes on the Island.
 - The Island now re-qualifies for Social Housing Grant which enables housing associations to claim grant to provide affordable homes for rent and purchase. This was reimplemented following a campaign with partners.
22. Private Sector Housing:
- Disabled Facilities Grants delivered to improve accessibility for homeowners.
 - Work is underway to investigate current empty properties number.
 - Improvements made to housing standards through the Minimum Energy Efficiency Standards and Civil Penalty Policy.
23. Homelessness and Housing Need:
- The Homeless Strategy has been reviewed and an action plan is in place to ensure outcomes are delivered, minimising the number of families who need to go into B&B.
 - Grant funding to purchase five flats for homeless people was secured and four of these are occupied.
24. Special Housing Needs and Vulnerable People
- The Allocation Policy has been reviewed and HomeFinder updated to include extra care.
 - A new Pathways contract was tendered and awarded to alleviate the pressure on temporary accommodation and B&B provision.
25. Organisational changes have been made to pull together the housing functions and a part time Strategic Manager Housing Enabling & Delivery was appointed in July 2022.

CONSULTATION

26. The strategy and agreed action plan were produced following a detailed consultation exercise with all key partners and the public.

SCRUTINY COMMITTEE

27. A report detailing the actions that have been taken with regards to the delivery of affordable homes on the Island, actions proposed, and a clear outline of the

problems being encountered in the delivery of the Housing Strategy was reported to Corporate Scrutiny Committee in July 2022.

28. The Committee questions were raised around the following:
- The Councils plans to purchase up to 25 properties by Spring 2023
 - The timeframe for commissioning legal work to set up a Housing Company and create a business strategy plan.
 - Organisational changes required to deliver a centralised housing department.

FINANCIAL / BUDGET IMPLICATIONS

29. The housing strategy and action plan refers to matters which are already reflected in approved budgets, and where additional resources are required to deliver the housing priorities set out in the strategy, the financial implications of these will be evaluated and reported once plans have been developed. Any further action requiring additional council funding will be the subject of a separate report to Cabinet.

LEGAL IMPLICATIONS

30. There are no direct implications arising from the Housing Strategy 2020-2025 Action Plan Progress Report 2022.

EQUALITY AND DIVERSITY

31. The council as a public body is required to meet its statutory obligations under the Equality Act 2010 to have due regard to eliminate unlawful discrimination, promote equal opportunities between people from different groups and to foster good relations between people who share a protected characteristic and people who do not share it. The protected characteristics are: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
32. There are no direct equality and diversity implications arising from the Housing Strategy 2020-2025 Action Plan Progress Report 2022. However the equality impact assessment for the Housing Strategy stated that it had either a neutral or positive impact in respect of all the equality strands and is unaffected by this update report.

PROPERTY IMPLICATIONS

33. There are no direct implications arising from the Housing Strategy 2020-2025 Action Plan Progress Report 2022. However the strategic asset management and property implications of the Housing Strategy are mainly around the use and sale of the council's own land and property to deliver or facilitate the delivery of new homes as part of the regeneration programme.

SECTION 17 CRIME AND DISORDER ACT 1998

34. Section 17 of the Crime and Disorder Act 1998 (as amended by Police and Justice Act 2006) provides that: ‘...it shall be the duty of each authority ... to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all it reasonably can to prevent, crime, disorder, antisocial behaviour adversely affecting the environment, and substance misuse in its area’.
35. The Local Development Framework provides the local policy context within which decisions on planning applications are made and their crime and disorder implications considered by our Planning Department.

OPTIONS

36. Option 1: That Cabinet notes the Housing Strategy 2020-2025 Action Plan Progress Report 2022 contained at Appendix 1 of this report.
37. Option 2: Not to note the Housing Strategy 2020-2025 Action Plan Progress Report 2022 contained at Appendix 1 and carry out a further update of the action plan.

RISK MANAGEMENT

38. Without the production of the annual update on progress there would be no overall view available on delivery against the Housing Strategy Action Plan.
39. A risk assessment is carried out for all relevant projects within the Housing Strategy and delivery is monitored through the housing governance framework.

APPENDICES ATTACHED

Appendix 1 – Housing Strategy Action Plan Progress Report

BACKGROUND PAPERS

Isle of Wight Housing Strategy 2020-2025.

Contact Point: Dawn Lang, Strategic Manager - Housing Enabling & Delivery, ☎ 821000 Ext 6187, e-mail dawn.lang@iow.gov.uk

WENDY PERERA
Chief Executive - Interim

CLLR IAN STEPHENS
*Cabinet Member for Digital
Transformation, Housing, Homelessness
and Poverty*

Housing Strategy - Action Plan

Strategic Priority 1 - Affordable Housing Supply

Action	Activity Update - Sept 2022	Milestones
<p>Adopt and Island Planning Strategy that:</p> <ul style="list-style-type: none"> Seeks to enable the provision of new homes through a step change in delivery towards the Island's annual housing target when agreed with Government. Appropriately balances social, economic and environmental considerations for house building including net-zero carbon. Develops an Island affordable housing policy 	<ul style="list-style-type: none"> Island Planning Strategy drafted following consultation Island wide needs analysis completed to inform planning policy LGA Peer Review of Planning Service completed. Corporate Scrutiny Committee to consider Draft Island Planning Strategy completed Sept 22 	<p>In progress:</p> <ul style="list-style-type: none"> Sept 22: Cabinet Oct 22: Full Council Mar 23: Submit for examination Oct 23: Adoption of Island Planning Strategy
<p>Deliver or facilitate a programme of 300 homes 'affordable' homes through council led activity over the first three years of this strategy as part of the recovery plan (2020-2023)</p>	<p>Council enabling activities including assistance in securing Homes England Grants, Regular meetings with registered providers and Homes England to understand delivery and pipeline issues, provision of council owned sites, and project management support to enable development.</p>	<p>On Target for delivery 231 units delivered by RPs and IWC in 20/21 21/22</p> <p>RP's have identified the potential for further c300 affordable units in the next 3 years</p>
	<p>Data analysis of affordability and market engagement to inform rent setting and viability challenges on the Island to inform their business cases and grant claims.</p> <ul style="list-style-type: none"> Provided for the Island Planning Strategy 	<p>Complete</p>

Action	Activity Update - Sept 2022	Milestones
Council direct delivery approach	Modular Homes project <ul style="list-style-type: none"> • approx. 8 family homes or 16 flats • Jan 22: cabinet decision to initiate project. • March 22: budget approved by full Council • Apr 22: site surveys commenced • June 22: second stage PIN¹ to identify potential delivery partners • June 22: review of project to date and request for direction moving forward 	<ul style="list-style-type: none"> • Oct 22: Invitation to Tender • Dec 22: Delivery partner confirmed • 2023 - Commence on site
	Brownfield Land Release Fund <ul style="list-style-type: none"> • Potential development of 80 new homes • Feb 22– awarded govt £1M funding for 3 sites needing infrastructure to develop housing longer term. • June 22: Sites marketed Berry Hill (Lake), Weston School (Toland) and Thompson House (Newport) 	<ul style="list-style-type: none"> • Oct 22: Evaluation of offers. • Nov 22: Cabinet to confirm disposal of sites
	Sandham Middle School (potential development of 50 new homes) <ul style="list-style-type: none"> • Added to BLRF marketing exercise to increase development potential and “affordable” register provider demands for council owned sites • June 22: site marketed 	<ul style="list-style-type: none"> • Oct 22: Evaluation of offers. • Nov 22: Cabinet to confirm disposal of site
	Venture Quays <ul style="list-style-type: none"> • Approx. 100 new homes potential across 2 sites 	<ul style="list-style-type: none"> • Nov 22: Cabinet decision on bespoke offers required to take site forward in any capacity

¹ The PIN or Prior Information Notice is used to engage with providers when we are either unsure of what we want/what the market can deliver and/or it is used to inform the market early of a future opportunity. This second PIN or a further request for information is only available for the original responders to complete and is the next step in the procurement journey of the Competitive Procedure with Negotiation. This further request for information was published to the included parties on 7th June 2022 and closes 28th June 2022.

Action	Activity Update - Sept 2022	Milestones
	<ul style="list-style-type: none"> Apr 22: Members presented with site options May 22: Completion of IWC Market expressions of interest with limited speculative bespoke offers from the market. June 22: Report received from Wilmott Dixon on site feasibility study indicating severe negative viability and no “affordable” housing provider interest 	
	<p>Co- Housing Project</p> <ul style="list-style-type: none"> First five new homes funded by council using this model commissioned with Ryde Aspire. Delivery expected within 12 months. 	<ul style="list-style-type: none"> Oct 22: Funding and legal agreements to be in place. Dec 22: Start on Site.
	<p>One Public Estate</p> <ul style="list-style-type: none"> Working with NHS – OPE Round 9. Long term project (5 yrs) to enable development of key worker housing, extra care housing and general needs housing through North hospital and old library site. Quarterly Meetings to progress strategic milestones agreed with Govt. On-going engagement and master planning of site with LGA, NHS and stakeholder parties through this process of joint planning. 	
	<p>Eddington Road</p> <ul style="list-style-type: none"> Potential approx. 70 new affordable homes Jan 2021 Preferred bidder identified through robust independent procurement exercise subject to planning approval. 	<ul style="list-style-type: none"> May 21 - procurement paused as new administration. Need to obtain Cabinet approval to dispose of site

Action	Activity Update - Sept 2022	Milestones
	<ul style="list-style-type: none"> April 2021 - Heads of Terms agreed 	
	<p>Rough Sleepers Accommodation Project</p> <ul style="list-style-type: none"> Funding for purchase of 5 properties June 22: 4 properties purchased Sept 22: Refurbishment of 4 properties completed and tenants moved in 	<ul style="list-style-type: none"> Sept 22: Completion of 5th property. Oct 22: Refurbishment of 5th property completed, and tenants moved in
<p>Enable the provision of around 100 new homes each year for those needing extra care in partnership with Housing associations.</p>	<ul style="list-style-type: none"> Ryde Village - 75 units occupied from Nov 20 Green Meadows - 75 units occupied from Oct 21. 	<ul style="list-style-type: none"> Target under review in Adult Social Care as suspected overprovision over the next 10-15 yrs.
<p>Create a council owned subsidiary housing company to increase the number of houses built on the Island to both invest in local communities and assist others on low or average household incomes to access housing.</p>	<ul style="list-style-type: none"> Housing Company registered in Dec 2019. Focus on "affordable" housing and commercial business cases but evaluation needed to reassess purpose of company. July 22 - session held to review the next steps and legal processes needed to progress operation of the company 	<ul style="list-style-type: none"> Oct 22: Property portfolio review to commence to identify sites that are suitable for development Nov 2022: Commission legal work for the legal procedures and governance requirements connected to set up of the housing company including a share-holders agreement between the council and company. Dec 2022 Complete business case to enable the company to trade once all legal arrangements are in place
	<ul style="list-style-type: none"> We have registered with Homes England as a provider of social housing, which allows the council to apply for grant funding to subsidise development as an alternative delivery mechanism to the housing company in bringing forward "affordable housing" development. 	<p>Complete</p>

Action	Activity Update - Sept 2022	Milestones
	<ul style="list-style-type: none"> Acquisition Strategy linked to budget allocation to purchase up to 25 properties in 22/23 to meet needs for temporary accommodation provision Sept 22 - Draft strategy criteria reported to Housing Members Board 	<ul style="list-style-type: none"> Oct 22 develop financial criteria/business case to acquire properties

Strategic Priority 2 - Understanding Island Housing Affordability

Action	Activity Update - Sept 2022	Milestones
Define and monitor 'true affordability' levels on the Isle of Wight.	<ul style="list-style-type: none"> Housing affordability tool created and used to provide evidence of the affordability of renting or buying homes in all IWC Wards or IWC Lower Super Output Areas. Affordability based on household earnings and average prices. Data can be drilled down to 1-5 bedroom properties and the affordability can be judged on mean, median or lower quartile income. Updates can be provided on a monthly, quarterly or ad-hoc basis. 	Completed
Maintain a data base and develop tools that can drill down "affordability" to postcode and area level based on both wages and housing cost ratios for ongoing strategic and recovery planning.	<ul style="list-style-type: none"> Housing Tool and data updated and will be used in the new IPS. Currently can drill down to LSOA or Ward level but not to individual postcodes Annual refresh of Housing Affordability Tool in place 	Completed
Incorporate our developing evidence base on "affordability" into the adopted Island Plan to increase the number of new 'affordable' homes delivered.	<ul style="list-style-type: none"> Data will be used to define policy in IPS Bespoke reports available for the underlying data that feeds to Housing Affordability Tool 	Completed

Action	Activity Update - Sept 2022	Milestones
	<ul style="list-style-type: none"> Agreed bespoke data reports for inclusion in Island Plan Data can be produced and shared with all appropriate stakeholders 	
Produce a special cases evidence base to challenge government agencies on non-availability of grant for our housing associations to provide 'affordable' housing at 60% of market levels as needed on the Island.	<ul style="list-style-type: none"> Evidence case submitted to MP and now address in new Homes England Grant Funds from April 21 Housing Tool can be used to identify the areas where housing would need to be 60% of market level or lower to be considered affordable Ad-hoc reports on affordability in support of grant bids or appeals can be provided 	Completed
Complete a formal review of the scheme of allocation for 'affordable' housing - Home-Finder.	<ul style="list-style-type: none"> Completed by the housing needs team 	Completed
Intervene in the market where possible to tackle the growing (un)affordability of rents, especially for vulnerable groups and those on low incomes.	<ul style="list-style-type: none"> Housing pressures unprecedented currently. Constantly being evaluated and assessed on a regular basis. Interventions as with projects above. 	Ongoing (see projects above)

Strategic Priority 3 - Private Sector Housing

Action	Activity Update - Sept 2022	Milestones
Assist homeless households and others on low incomes to access private sector homes.	<ul style="list-style-type: none"> Rent Deposit/Rent In Advance Scheme extended to apply to all households who approach the council 	<ul style="list-style-type: none"> Jan 21 - Guarantor Scheme to be explored
Undertake a feasibility study for introducing an Island-wide landlord registration scheme.	<ul style="list-style-type: none"> Draft being progressed - now halted The government will be issuing a white paper shortly concerning the private rented sector and one of the aspects will be introducing a UK wide scheme for 	<ul style="list-style-type: none"> On hold - Pending outcome of the consultation on Decent Homes Standard in the Private Rented Sector White Paper

Action	Activity Update - Sept 2022	Milestones
	<p>registration/licensing – although we do have any further details yet.</p> <ul style="list-style-type: none"> June 22: Briefing provided to Cllr Stephens 	
Expand the mandatory HMO licensing scheme to cover all properties identified.	<ul style="list-style-type: none"> Mandatory HMO Licensing scheme currently covers all Island. Review into additional licensing indicates higher risk opportunity, with no guarantee of viability. Other options being considered. This is a complicated process which can only be put in for a temporary period. The cost of implementation is fairly prohibitive with the number of properties/income that this would potentially generate. 	<ul style="list-style-type: none"> Apr 23: Reg Services to explore alternatives taking into account the consultation feedback from A Fairer Private Rented Sector White Paper
Undertake rigorous enforcement against rogue landlords who have a history of breaking the law.	<ul style="list-style-type: none"> Updated procedures embedded in 2020 to facilitate this, and process now in action June 22: Minimum Energy Efficiency Standards financial penalties policy paper agreed at Cabinet 	<ul style="list-style-type: none"> Jan 23: Electrical Regulation penalties paper to be produced to identify requirements to implement
Support responsible landlords and work with them to become professional and grow their business.	<ul style="list-style-type: none"> Additional web resources available for landlords, and new enforcement processes allow for light touch intervention for compliant landlords. Civil Penalty Policy submitted to cabinet approved. Further changes to enforcement procedures to provide even further light touch intervention. 	Complete
Use all available powers to bring genuine empty properties back into use.	<ul style="list-style-type: none"> July/Aug 22: Carried out review of empty properties from 6 months to 2 years. 	<ul style="list-style-type: none"> Sept 22 - Letter to be sent to all surveyed properties identified as empty Oct 22: Recruit to permanent vacant

Action	Activity Update - Sept 2022	Milestones
		<ul style="list-style-type: none"> Dec 22 - Empty Property Strategy to be refreshed
Work with utility companies and other agencies to insulate homes and improve the energy ratings of older buildings.	<ul style="list-style-type: none"> Successful bid to BEIS for Green Homes Grant 2020-21. LAD2 scheme in place to March 2022. Sustainable Warmth scheme to be bid for 2022/23. Warm up Wight Scheme in place – 489 measures installed between Jan 21 and April 2022. Eco Flex declarations produced 	<ul style="list-style-type: none"> Dec 22: Produce new Statement of Intent (subject to funding) Dec 22: Consider the role of the council in retrofit activity
Ensure a well-resourced Private Sector Housing Service to support good landlords and carry out the council's statutory responsibilities towards tenants and landlords.	<ul style="list-style-type: none"> Statutory functions being delivered but restricted by limited resources. Some reduction of service and waiting lists. 	Ongoing
Continue to be first port of call for unsecured buildings, offering advice, assistance and enforcement powers if necessary.	<ul style="list-style-type: none"> Service not being provided due to vacant post, however urgent or dangerous situations are being managed on a case by case basis Section 29 powers delegated to Planning Enforcement to assist in delivery for commercial properties 	Nov 22 - Review of resources
Work with private landlords to ensure properties are well managed and appropriately licensed as necessary.	<ul style="list-style-type: none"> Mandatory HMO licensing scheme in place. High levels of housing standards intervention taking place. 	Ongoing

Strategic Priority 4 - Homelessness and Housing Need

Action	Activity Update - July 2022	Milestones
Review the Homeless Strategy that has been co-produced with clients, landlords, the voluntary sector and other partner agencies.	<ul style="list-style-type: none"> Working with MHCLG and template issued. Full review of need and development of revised strategy and action plan for delivery. A full consultation with the public and all stakeholders has been undertaken. June 2022: Revised Homelessness Strategy and Action Plan agreed by cabinet 	Complete
Develop new partnerships with private and third sector landlords to maximise opportunities for tenancies for homeless families and individuals.	<ul style="list-style-type: none"> Survey of private sector landlords completed, with aim to set up Forum in Q1 Forum meetings in place 21/22 Chair has joined Housing Partnership Board to represent private landlords 	<ul style="list-style-type: none"> Oct 2022: Further landlord forum to be held Oct 2022: Scoping for a private sector tenant forum to be researched and options report
Commission and deliver a new homeless pathway to alleviate the pressures on temporary accommodation and bed and breakfast provision.	<ul style="list-style-type: none"> Nov 20 - Pathways contract tendered and awarded 	Completed
End the use of bed and breakfast for families with children.	<ul style="list-style-type: none"> There were no families in B&B 20/21. Current pressures mean that we are now having to utilise B&B accommodation however, no family has exceeded 6 weeks in over 2 years (this is the legal limitation criteria) 	<ul style="list-style-type: none"> Oct 2022: To review the current arrangements and consider options that modernise the offer available to meet existing and future need
Develop a tenancy academy to ensure that tenants are adequately trained and prepared to sustain their own tenancies.	<ul style="list-style-type: none"> July to Sept 2022 - Pilot underway 	<ul style="list-style-type: none"> Oct 22: Analysis of outcome of pilot Dec 22: Launch the scheme to wider public cohort
Develop specialist pathways into services to minimise the impact and trauma associated with homelessness.	<ul style="list-style-type: none"> Nov 21 - Single Homeless Pathway created 	<ul style="list-style-type: none"> Dec 22: Research into existing mental health, hospital discharge and criminal justice pathways with a view to improve

Action	Activity Update - July 2022	Milestones
Deliver a Gold Standard homelessness assessment, information and advice service (National Practitioner Support Service NPSS)	<ul style="list-style-type: none"> The Gold Standard assessment no longer exists and replaced by independent reviews of services completed by DLUHC Oct 21 - MHCLG completed a deep dive audit. 	<ul style="list-style-type: none"> Nov 22: DLUHC are planning to complete a review of services

Strategic Priority 5: Special housing needs and vulnerable people

Action	Activity Update - July 2022	Milestones
Ensure our internal systems and processes are adequately set up to capture interest and help ensure the right people access this form of housing.	<ul style="list-style-type: none"> HomeFinder extended to include extra care Allocation Policy reviewed annually 	Completed
Complete the commissioning for Pathways to Independent Adulthood supported accommodation offer for 16-25-year-olds.	<ul style="list-style-type: none"> Framework in place for 3 years from 2018, and extended to 2023 	Completed
Ensure there is an age and stage approach with a range of providers which matches need to the level of support so vulnerable 16-25-year-olds including care leavers, build their skills to live independently.	<ul style="list-style-type: none"> In place and added two new providers to increase the range of providers and currently liaising with a third to join the framework. 	Completed



Cabinet report

Date	13 OCTOBER 2022
Title	HAWTHORN MEADOWS TRO PROPOSAL - THE ISLE OF WIGHT COUNCIL (VARIOUS STREETS, EAST COWES) (TRAFFIC REGULATION) ORDER NO 1 20221
Report of	CABINET MEMBER FOR INFRASTRUCTURE, HIGHWAYS PFI AND TRANSPORT

EXECUTIVE SUMMARY

1. Proposed Traffic Regulation Order (TRO) - The Isle of Wight Council (Various Streets, East Cowes) (Traffic Regulation) Order No1 2022.
2. This report provides the details of recommendation for introducing new parking restriction as detailed in the map in Appendix 1 (TRO Map) – No Waiting at Any Time in some parts of Hawthorn Meadows residential development and in Saunders Way, East Cowes.
3. The proposal is aiming to ensure safety for all road users, whilst securing the movement of the traffic – by increasing visibility at junctions and bends and by removing unregulated parking that obstructs footways and limits accessibility.
4. Overall, there is a minimal net loss of parking spaces, as the restrictions only remove parking from sections of the carriageway where it is not safe to park and the drivers shouldn't be parking in any event.
5. The extent of the proposed restrictions is kept to a minimum, in order to preserve as many parking spaces as possible. However, as the local highway authority, the Council has a duty to ensure road users' safety and the movement of the traffic, which means that where necessary, it is prioritised above the preservation of parking spaces, especially where this has been identified as unsafe.

RECOMMENDATION

- | |
|---|
| <ol style="list-style-type: none">6. Cabinet approves the proposed restriction that is subject to this report in relation to The Isle of Wight Council (Various Streets, East Cowes) (Traffic Regulation) Order No1 2022 as proposed. |
|---|

BACKGROUND

7. The proposal is based on a Section 38 Agreement dated 1 March 2021 between the Isle of Wight Council (IWC) and the developer BDW Trading Limited (Barratt Homes).

8. According to the agreement Para 13, at the end of the agreed maintenance period where the developer was responsible for maintaining the roads within the new estate, the Council will adopt the roads and they will become a highway maintainable at the public expense.
9. Inspections of the roads' condition and potential safety issues were carried out by the IWC's Highways service provider Island Roads (IR) prior to the adoption, see Appendix 2 (Pre-adoption assessment). As a result of these inspections, the need for new parking restrictions was identified in some specific locations, which resulted in this TRO proposal.
10. According to the Schedule 2 Pt 7 of the Agreement, all costs and applications involved in the creation of any traffic regulation orders and subsequent implementation required will be covered by the developer.

CORPORATE PRIORITIES AND STRATEGIC CONTEXT

11. The proposed new regulations are in line with the IoWC's [Corporate Plan 2021 – 2025](#) and more specifically with its vision and clear aim to work together openly and with our communities to support and sustain our economy, environment and people.

Responding to climate change and enhancing the biosphere

12. The proposal, if implemented, is unlikely to have a measurable positive or negative effect on carbon emissions. There may be some minor reduction in local air pollution and carbon emissions owing to fewer cars idling in the area, but it would most likely be a very small impact. Likewise, if the recommendation is approved, it may encourage residents/visitors to adopt more sustainable modes of travel.

Economic Recovery and Reducing Poverty

13. It is not anticipated that the new regulations would have a direct impact on reducing the number of residents living in poverty.

Impact on Young People and Future Generations

14. The recommendation, if approved, would have a positive impact on young people and future generations living on the island, as the safety of all road users plays a big role in citizens' wellbeing on a daily basis – as pedestrians, drivers, cyclists and public transport users.

Corporate Aims

15. The key priorities within the plan, that this report is supporting are: 'Listen to people' – a 28-day island wide consultation was conducted; 'Encourage Sustainable transport and Active travel' – the recommended option would encourage walking, cycling and use of public transport.

CONSULTATION

16. Following the legal TRO making process and its requirement for a Formal Consultation, a public Notice, outlining the proposals and inviting public comments, was published in the Isle of Wight County Press on 22 April 2022. Notices and

plans were also displayed on-street for a period of 28 days, which is a week longer than the legally required 21 days. The closing date for representations was 20 May 2022.

17. The Authority received 21 valid representations (from 15 households, the Town Council and the Ward Councillor), summarised in Appendix 3 (Representations), where the concerns raised in the representations were addressed by the Local Highway Authority as appropriate.

FINANCIAL / BUDGET IMPLICATIONS

18. There will be no financial impact for the Council as the total cost for making of the TRO and implementing the restriction will be covered by the Developer.

LEGAL IMPLICATIONS

19. The Statutory Authority for making new TROs is contained within the Section 1 (1) of the Road Traffic Regulation Act 1984:
 - (1) The traffic authority for a road outside Greater London may make an order under this section (referred to in this Act as a “traffic regulation order”) in respect of the road where it appears to the authority making the order that it is expedient to make it
 - (a) for avoiding danger to persons or other traffic using the road or any other road or for preventing the likelihood of any such danger arising, or
 - (b) for preventing damage to the road or to any building on or near the road, or
 - (c) for facilitating the passage on the road or any other road of any class of traffic (including pedestrians), or
 - (d) for preventing the use of the road by vehicular traffic of a kind which, or its use by vehicular traffic in a manner which, is unsuitable having regard to the existing character of the road or adjoining property, or
 - (e) (without prejudice to the generality of paragraph (d) above) for preserving the character of the road in a case where it is specially suitable for use by persons on horseback or on foot, or
 - (f) for preserving or improving the amenities of the area through which the road runs, or
 - (g) for any of the purposes specified in paragraphs (a) to (c) of subsection (1) of section 87 of the Environment Act 1995 (air quality).
20. Orders are progressed in accordance with the Local Authority’s Traffic Regulation Order (Procedure) (England and Wales) Regulations 1996.
21. The Statutory Authority for signs and road markings are by virtue of the Traffic Signs Regulations and General Directions 2016.
22. The council is under a duty pursuant to Section 16 of the Traffic Management Act 2004 to manage their road network, whilst having regard to their other obligations,

policies and objectives at the same time, with a view to facilitate the passage on the road or any other road of any class of traffic (including pedestrians) and for avoiding danger to persons or other traffic using the road or any other road or for preventing the likelihood of any such danger arising.

23. Consideration will need to be given to the duty under Section 122 of the Road Traffic Regulation Act 1984 when deciding whether to make, or to refuse to make a traffic regulation order.
24. Section 122 requires the local authority to secure the expeditious, convenient and safe movement of traffic (including pedestrians) and the provision of adequate parking facilities. In carrying out this exercise the council must have regard to the:
 - (a) desirability of securing and maintaining reasonable access to premises;
 - (b) the effect on the amenities of any locality effected and (without prejudice to the generality of this paragraph) the importance of regulating and restricting the use of roads by heavy commercial vehicles, so as to preserve or improve the amenities of the areas through which the road(s) run;
 - (c) any strategy prepared under section 80 of the Environment Act 1995 (the national air quality strategy);
 - (d) the importance of facilitating the passage of public service vehicles and of securing the safety and convenience of persons using or desiring to use such vehicles;
 - (e) any other matters appearing to the local authority to be relevant.
25. Regulation 13 of the 1996 Regulations confirms that before making an order, the traffic authority shall consider all objections duly made to the TROs that have not been withdrawn.
26. The validity of any traffic regulation order made by the council can be challenged by application to the High Court to challenge the validity of a TRO, or any of its provisions, within six weeks following the date the order on the grounds identified in paragraphs 35-36 of Schedule 9 to the Road Traffic Regulation Act 1984.
27. The court has the power to suspend an order or any of its provisions until the final determination of the proceedings.
28. A person aggrieved by a decision of the council to refuse to make a traffic regulation order can seek a judicial review of the exercise of those functions. That challenge can be brought on the grounds of illegality, irrationality, and/or procedural impropriety.
29. A public body which is charged with the power to make a decision in the course of a statutory process must exercise this discretion in accordance with public law principles, that being that it must have regard to all material facts and make a decision that is reasonable having regard to the relevant provisions of Section 122 above and not immaterial consideration. In exercising this judgement it should apply appropriate weight to the decisions made in the relevant planning process. This weighting process is a matter for the highway authority; albeit, subject to review by the courts if it is alleged that it has acted perversely.

EQUALITY AND DIVERSITY

30. The Council as a public body is required to meet its statutory obligations under the Equality Act 2010 to have due regard to eliminate unlawful discrimination, promote equal opportunities between people from different groups and to foster good relations between people who share a protected characteristic and people who do not share it. The protected characteristics are age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
31. Under the Equality Act 2010 the Council is required to have due regard to its equality duties when making decisions, reviewing services, undertaking projects, developing and reviewing policies.
32. Due regard to the Council's responsibilities under the Equality Act 2010 has been given at the formative stage of this proposal. An Equality Impact Assessment form has been completed in Appendix 4 (EIA form).

OPTIONS

33. Option 1: To approve the proposed restrictions that are subject to this report in relation to The Isle of Wight Council (Various Streets, East Cowes) (Traffic Regulation) Order No1 2022 as proposed.
34. Option 2: Not to approve the restrictions that are subject to this report in relation to The Isle of Wight Council (Various Streets, East Cowes) (Traffic Regulation) Order No1 2022 and to abandon the proposal.
35. Option 3: To approve the proposed restrictions that are subject to this report in relation to The Isle of Wight Council (Various Streets, East Cowes) (Traffic Regulation) Order No1 2022 with amendment..

RISK MANAGEMENT

36. Section 122 in the Road Traffic Regulation Act 1984 requires the local authority to secure the expeditious, convenient and safe movement of traffic (including pedestrians) and the provision of adequate parking facilities.
37. Therefore, a thorough consideration is needed on what material factors might weigh in the balance of approval or refusal of this proposal, in form of justification for the decision made.
38. Inspections of the roads' condition and potential safety issues were carried out by the IWC's Highways service provider IR prior to the Council's adoption of the private roads within the development.
39. A risk has been identified to pedestrians, cyclists and efficient movement of vehicles, as well as to the emergency vehicles access, due to the increased number of vehicles and traffic since the development was constructed.

40. The TRO proposal, if implemented, will ensure safety for all road users, whilst securing the movement of the traffic – by increasing visibility at junctions and bends and by removing parking that obstructs footways and limits access.
41. A risk has been identified for a loss of on-street parking space for the public if the proposed restriction is implemented.
42. The design of the roads in the estate is compliant with legal requirements for new developments and all properties in the development have allocated parking spaces.
43. The extent of the restrictions was kept to a minimum, in order to preserve as much parking spaces as possible. However, as the local highway authority, the Council has a duty to ensure road users' safety and the movement of the traffic, which means that sometimes we need to prioritise the road safety above the preservation of parking spaces.
44. The Authority will monitor the impact of the changes and review the restriction if necessary.

EVALUATION

45. Section 122 of the Road Traffic Regulation Act 1984 requires the local authority to secure the expeditious, convenient and safe movement of traffic (including pedestrians) and the provision of adequate parking facilities. In some cases a balance needs to be made between the requirement for a TRO for the reasons provided above and the need to take account of the impacts to any loss of residential on-street parking.
46. Option 1: To approve as proposed - The road safety and highway engineers in Island Roads strongly advised the approval on grounds of safety.
47. Option 2: Not to approve – The road safety and highway engineers in Island Roads strongly advised against this option on grounds of safety: once a safety risk on the highway has been identified, the Local Highway Authority has an obligation to address it.
48. Option 3: To approve with amendment – As per Option 2 the road safety and highway engineers in Island Roads strongly advised against this option on grounds of safety, as the extent of the restrictions was kept to a minimum and there is no scope for a further reduction of the proposed extent.

APPENDICES ATTACHED

Appendix 1 – TRO Map

Appendix 2 – Road Safety Assessment

Appendix 3 – Representations

Appendix 4 – EIA form

BACKGROUND PAPERS

Section 38 Agreement

Contact Point: Scott Headey, Deputy Strategic Highways and Transportation Manager,
☎ 821000 e-mail scott.headey@iow.gov.uk

COLIN ROWLAND
*DIRECTOR OF
NEIGHBOURHOODS*

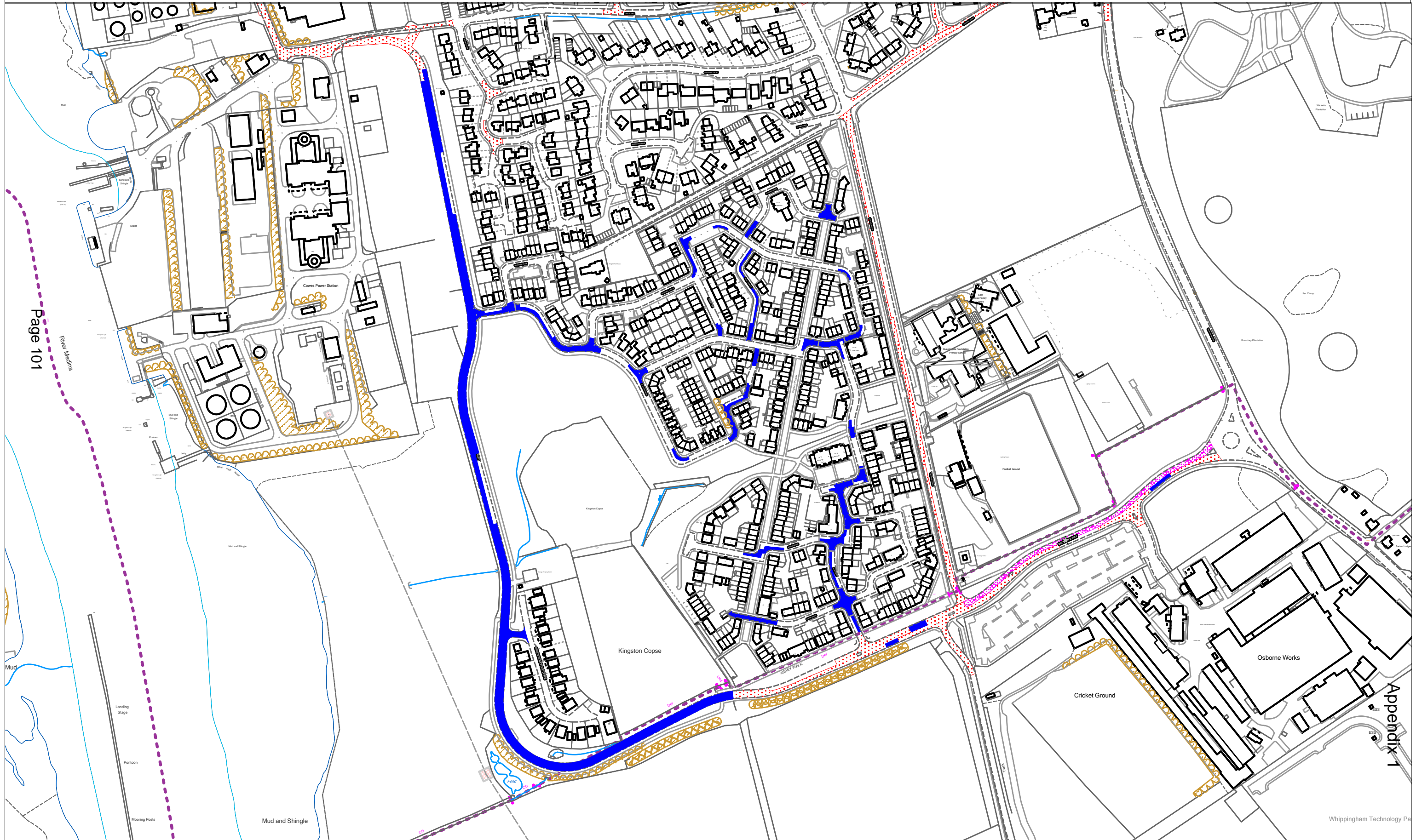
CLLR PHIL JORDAN
*CABINET MEMBER FOR INFRASTRUCTURE,
HIGHWAYS PFI AND TRANSPORT*

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Hawthorne Meadows and Saunders Way, East Cowes



Proposal: introduce 'No Waiting at Any Time' parking restriction
Reason: to increase visibility at junctions and maintain access through narrow streets
Note: all other restrictions will remain the same



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PRE-APPLICATION ADVICE

Date: 16 December 2021

Applicant: Barratt Homes

Location: Hawthorne Meadows

Proposal: TRO – Parking Restrictions

Advice Given:

Having been requested to review the parking arrangements by the Developer, Barratt Homes, I have assessed all the roads in the development with regard to visibility splay requirements at junctions, and emergency vehicle access requirements.

Having observed locations where vehicles are and have been parking, including on footways due to a reduced width carriageway, the sections of road identified as requiring a parking restriction are all due to maintaining the safe movement of vehicles at junctions, by keeping the visibility splays clear of parked vehicles, along with regulating parking on some roads to one side or the other, so that random vehicles are not left on an opposite side the road from the majority parking arrangement custom and practice. This will enable emergency service vehicles proper access along streets if required, which could be prevented from doing so without this parking control.

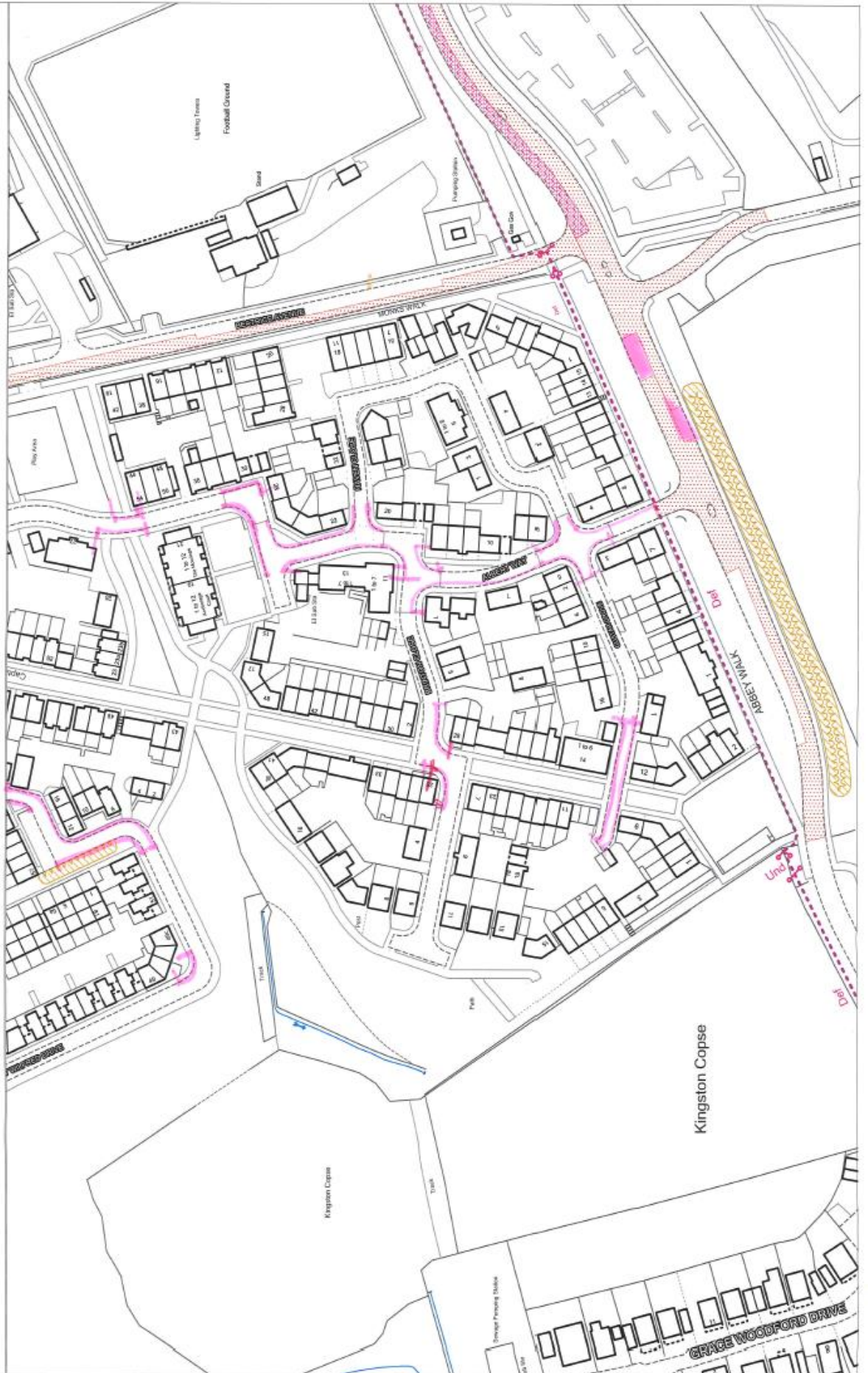
The sections of restriction proposed on Saunders Way are to maintain the safety of vehicles on this category of distribution road and allow drivers to be in the correct lane instead of using the right turn lanes to pass parked cars when going straight on.

Officer: Iain Thornton – Streetworks Manager

Please note the highway advice contained within this report is based on the findings observed during a site visit. The comments contained within this report are without prejudice to the outcome of any future planning applications made in relation to this site. Planning permission is not guaranteed to be forthcoming based on this advice.

Island Roads act on behalf of the Isle of Wight Council as a highway consultee for the purpose of the planning process. You are therefore advised to liaise with the Isle of Wight Council Planning Department at Seaclose Offices, Fairlee Road, Newport, Isle of Wight (tel 01983 821000) to ascertain what form of planning consent and obligations are required in association with your proposal.

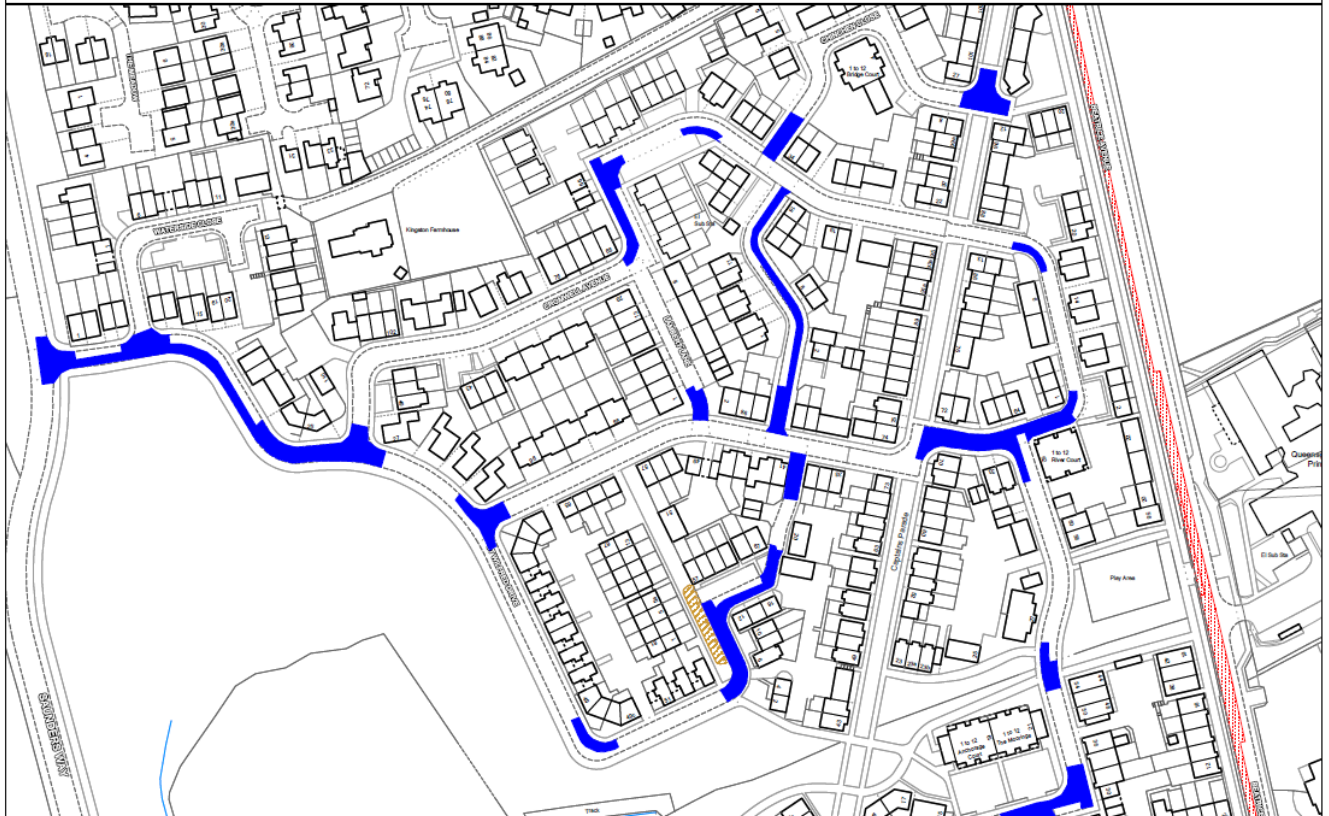
HAWTHORNE MEADOWS ASSESSMENT PLAN



Hawthorne meadows,
East Cowes



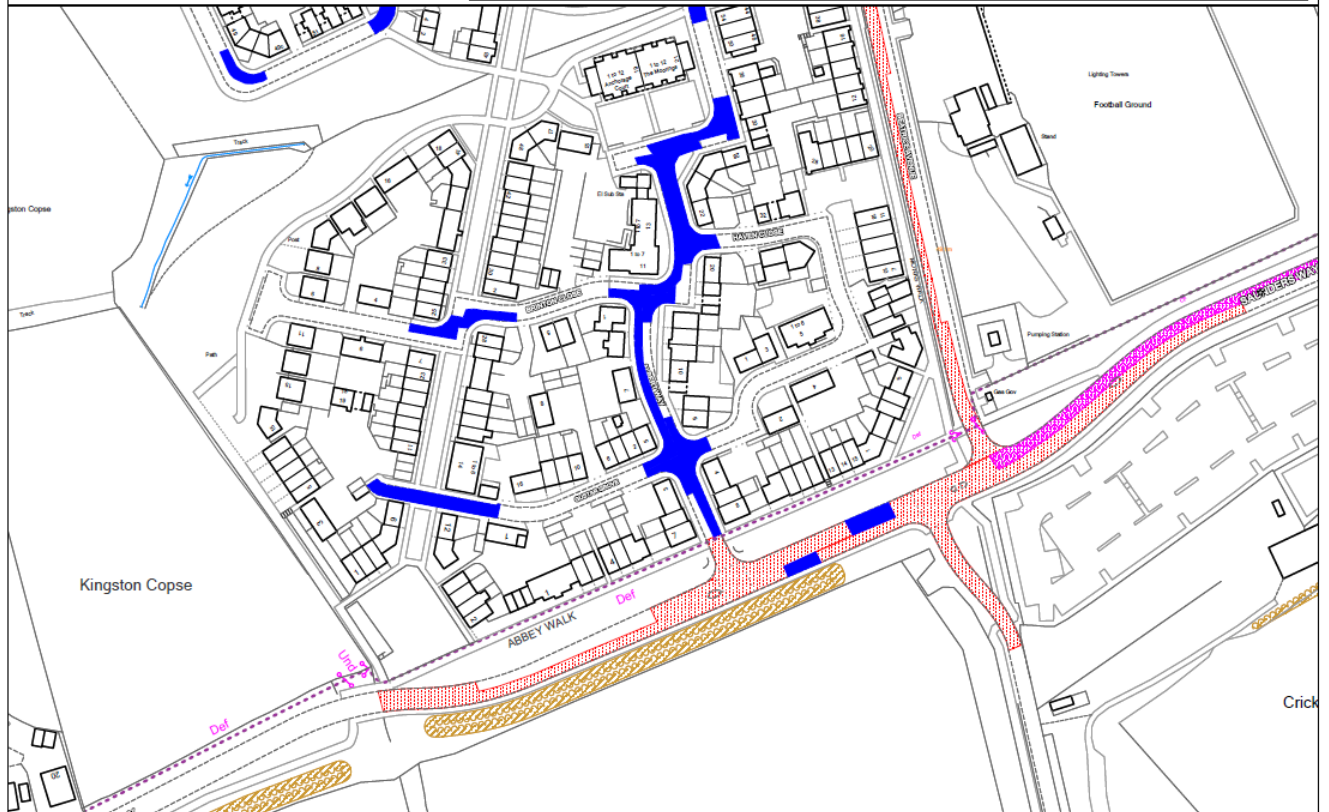
Proposal: introduce 'No Waiting at Any Time' parking restriction
Reason: to ensure road safety and prevent parking
Note: all other restrictions will remain the same



Hawthorne meadows,
East Cowes



Proposal: introduce 'No Waiting at Any Time' parking restriction
Reason: to ensure road safety and prevent parking
Note: all other restrictions will remain the same



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Hawthorn Meadows, East Cowes

TRO Consultation 22/04/22 - 20/05/22

Total number of representations – 21 (15 households, Town Council and Ward Councillor)

Summary of the feedback	Number of times mentioned	LHA's response
1. <u>Support</u>		
a) Supporting the overall need of parking restrictions	5	Noted, visiting and observing the parking situation in the estate, as well as taking into account resident's reports, formed part of the restrictions' assessment and design.
b) Would like more areas covered with restrictions, especially bends and junctions	4	Noted, we are trying to keep the restrictions to a minimum, in order to preserve as much parking spaces as possible. However, the impact of the restrictions will be monitored and the order can be reviewed, if needed.
c) There is an issue with emergency services access	1	Parking on both sides of the road can prevent access by emergency vehicles and fire and rescue lorries.
d) There is an issue with verge and footway parking	2	Verge/footway parking causes damage to the verges and forces vulnerable wheelchair users and pushchairs onto the road.
e) There will be a health benefit of the restrictions	1	The additional proposed restrictions would encourage a reduction of the number of vehicles and thereby increase the use of sustainable means of traveling such as walking/cycling.
2. <u>Objections</u>		
a) There are not enough parking spaces around the estate, especially in Naval Terrace and Albert Way as most properties have one parking space (only), the restriction will cause inconvenience and a knock-on effect	14	All properties in the estate have allocated parking space/s. We kept the restrictions to minimum, in order to preserve as much parking spaces as possible. However, as the local highway authority, the Council has a duty to ensure road users' safety and the movement of the traffic, which means that sometimes we need to prioritise the road safety above the preservation of parking spaces.
b) Cover the bends and junctions only	2	The proposal includes 'straight' stretches of roads only there where the width is not sufficient for parking on both sides of the road without obstructing the traffic.
c) There is no extra parking for visitors on the estate	3	The number of parking spaces on the estate was determined at planning stage and which we believe was available to the potential residents at the point of buying a property on the estate.

d) People will be blocking driveways if the restrictions are introduced	1	Blocking a driveway is a parking contravention and can be enforced on request of the driveway's owner. Furthermore, residents are able to request the painting of an Access Protection Bar on the Island Roads website .
e) The residents will not be able to receive deliveries	1	All vehicles are allowed to stop on yellow lines for a short time while dropping off/picking up passengers or for loading/unloading.
f) Removing the parked cars will allow drivers to speed	1	Due to the narrowness of the roads and tight bends throughout the estate, it is not anticipated that the proposed restrictions will increase vehicle speeds or negatively impact safety.
g) Why the Council did not oppose narrow roads in the estate at planning stage?	5	The design of the roads in the estate is compliant with legal requirements for new developments.
h) Why there is a need for introducing parking restrictions after 14 years?	5	The Council is in a process of adopting these roads from the developer and they will become part of the island's highway network. Therefore, as the Local Highway Authority, the Council is working with the developers to implement the proposals to make sure that these roads are safe for all road users.
i) Why the IOW council are proposing parking restrictions on a private road?	1	
j) How many accidents happened over the years due to reduced visibility?	5	This information has been taken into account at assessment/designing stage of the proposals, but it only forms a part of the road safety assessment methodology.
k) Has the Council got any alternative plans for a car park for local residents?	5	The number of parking spaces on the estate was determined as being suitable at planning stage and which we believe that it is available to the potential residents at the point of buying a property on the estate. Such a review would have taken into account any potential available parking on the carriageway, which did not negatively impact on safety or unnecessarily. The proposed restrictions should not reduce the parking capacity below the envisaged capacity. As such there is no proposal to create any additional car parking at this time.
l) There is no issue with emergency services access	3	Parking on both sides of the road can prevent access by emergency vehicles and fire and rescue lorries. Whilst it might be correct that there have been no reported incidents to date, the Local Highway Authority must consider enabling such access at all times for emergencies. This prevents any unnecessary delays which may prove critical, should such an emergency arise.

<p>m) There were no parking restrictions included on any of the site plans that were given to the homeowners during purchase periods?</p>	<p>1</p>	<p>This development was built on a private land and in compliance with the legal requirements for new developments. The highway authority had a very limited involvement at the time, mostly related to the possible impact on the existing highway network if the development was allowed. The traffic situation has changed since and needed new assessment of the estate.</p>
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Stage 1 Equality Impact Assessment – Initial Screening

Assessor(s) Name(s):	Scott Headey - Deputy Strategic Manager Highways and Transportation, Highways PFI Contract Management Team
Directorate:	Neighbourhoods
Date of Completion:	13 September 2022

Name of Policy/Strategy/Service/Function Proposal

Implementation of the Hawthorn Meadows TRO proposal - The Isle of Wight Council (Various Streets, East Cowes) (Traffic Regulation) Order No1 2022, introducing new parking restrictions in some parts of Hawthorn Meadows residential development and in Saunders Way, East Cowes.

The Aims, Objectives and Expected Outcomes:

Traffic Regulation Orders are progressed in accordance with the Local Authority's Traffic Regulation Order (Procedure) (England and Wales) Regulations 1996.

These restrictions were proposed to facilitate the passage on the road or any other road of any class of traffic (including pedestrians) and for avoiding danger to persons or other traffic using the road or any other road or for preventing the likelihood of any such danger arising.

The proposal is aiming to ensure safety for all road users, whilst securing the movement of the traffic – by increasing visibility at junctions and bends and by removing unregulated parking that obstructs footways and limits accessibility.

Please delete as appropriate:

- This is a new strategy

Key Questions to Consider in Assessing Potential Impact	
Will the strategy have a negative impact on any of the protected characteristics or other reasons that are relevant issues for the local community and/or staff?	No
Has previous consultation identified this issue as important or highlighted negative impact and/or we have created a "legitimate expectation" for consultation to take place? A legitimate expectation may be created when we have consulted on similar issues in the past or if we have ever given an indication that we would consult in such situations	No
Do different groups of people within the local community have different needs or experiences in the area this issue relates to?	No
Could the aims of these proposals be in conflict with the council's general duty to pay due regard to the need to eliminate discrimination, advance equality of opportunity and to foster good relations between people who share a protected characteristic and people who do not?	No
Will the proposal have a significant effect on how services or a council function/s is/are delivered?	No
Will the proposal have a significant effect on how other organisations operate?	No
Does the proposal involve a significant commitment of resources?	No
Does the proposal relate to an area where there are known inequalities?	No
<p>If you answer Yes to any of these questions, it will be necessary for you to proceed to a full Equality Impact Assessment after you have completed the rest of this initial screening form.</p> <p>If you answer No to all of these questions, please provide appropriate evidence using the table below and complete the evidence considerations box and obtain sign off from your Head of Service.</p>	

Protected Characteristics	Positive	Negative	No impact	Reasons
Age	X			The proposal is considered to have a positive impact on this protected characteristic, providing increased visibility when crossing the road in various locations within Hawthorn Meadows estate. A risk has been identified to pedestrians, drivers, cyclists and free movement of traffic. The proposal is aiming to ensure safety for all road users, whilst securing the movement of the traffic – by increasing visibility at junctions and bends and by removing unregulated parking that obstructs footways and limits accessibility. The design of the roads in the estate is compliant with legal requirements for new developments and all properties in the development have allocated parking spaces. The Authority will monitor the impact of the changes and review the restrictions if necessary.
Disability	X			The proposal is considered to have a positive impact on this protected characteristic, providing increased visibility when crossing the road in various locations within Hawthorn Meadows estate. A risk has been identified to pedestrians, drivers, cyclists and free movement of traffic. The proposal is aiming to ensure safety for all road users, whilst securing the movement of the traffic – by increasing visibility at junctions and bends and by removing unregulated parking that obstructs footways and limits accessibility. The design of the roads in the estate is compliant with legal requirements for new developments and all properties in the development have allocated parking spaces. The Authority will monitor the impact of the changes and review the restrictions if necessary.
Gender Reassignment	X			The proposal is considered to have a positive impact on this protected characteristic, providing increased visibility when crossing the road in various locations within Hawthorn Meadows estate.

Marriage & Civil Partnership	X			The proposal is considered to have a positive impact on this protected characteristic, providing increased visibility when crossing the road in various locations within Hawthorn Meadows estate.
Pregnancy & Maternity	X			The proposal is considered to have a positive impact on this protected characteristic, providing increased visibility when crossing the road in various locations within Hawthorn Meadows estate.
Race	X			The proposal is considered to have a positive impact on this protected characteristic, providing increased visibility when crossing the road in various locations within Hawthorn Meadows estate.
Religion / Belief	X			The proposal is considered to have a positive impact on this protected characteristic, providing increased visibility when crossing the road in various locations within Hawthorn Meadows estate.
Sex (male / female)	X			The proposal is considered to have a positive impact on this protected characteristic, providing increased visibility when crossing the road in various locations within Hawthorn Meadows estate.
Sexual Orientation	X			The proposal is considered to have a positive impact on this protected characteristic, providing increased visibility when crossing the road in various locations within Hawthorn Meadows estate.

Are there aspects of the proposal that contribute to or improve the opportunity for equality?	Yes/No
<i>If answered Yes, describe what these are and how they may be promoted or enhanced</i>	
<p>The proposal is aiming to ensure safety for all road users, whilst securing the movement of the traffic – by increasing visibility at junctions and bends and by removing unregulated parking that obstructs footways and limits accessibility. This will make crossing the roads within the state easier and safer for all pedestrians, including all protected characteristics.</p>	

Evidence Considered During Screening

Through the formal consultation exercise from 22/04/2022 to 20/05/2022, the opportunity to provide comment and representation on the proposals was provided. 21 letters of representation were received during the consultation process and these have been considered by the Highway Authority. In summary, all representations objected the proposal on the same basis of potential loss of parking spaces and knock-on effect to the neighboring streets.

All representations have been fully considered in the Cabinet Report.

Head of Service Sign off:	Scott Headey - Deputy Strategic Manager Highways and Transportation, Highways PFI Contract Management Team
Advice sought from Legal Services (Name)	Judy Mason - Strategic Manager of Human Resources and Employment Lawyer
Date	13 September 2022

Assessor(s)Name(s):	Scott Headey - Deputy Strategic Manager Highways and Transportation, Highways PFI Contract Management Team
Directorate:	Neighborhoods
Date of Completion:	13 September 2022

Name of Policy/Strategy/Service/Function Proposal
Implementation of the Hawthorn Meadows TRO proposal - The Isle of Wight Council (Various Streets, East Cowes) (Traffic Regulation) Order No1 2022, introducing new parking restrictions in some parts of Hawthorn Meadows residential development and in Saunders Way, East Cowes.

The Aims, Objectives and Expected Outcomes:
<p>Traffic Regulation Orders are progressed in accordance with the Local Authority's Traffic Regulation Order (Procedure) (England and Wales) Regulations 1996.</p> <p>These restrictions were proposed to facilitate the passage on the road or any other road of any class of traffic (including pedestrians) and for avoiding danger to persons or other traffic using the road or any other road or for preventing the likelihood of any such danger arising.</p> <p>The proposal is aiming to ensure safety for all road users, whilst securing the movement of the traffic – by increasing visibility at junctions and bends and by removing unregulated parking that obstructs footways and limits accessibility.</p>

Scope of the Equality Impact Assessment
<p>The Council as a public body is required to meet its statutory obligations under the Equality Act 2010 to have due regard to eliminate unlawful discrimination, promote equal opportunities between people from different groups and to foster good relations between people who share a protected characteristic and people who do not share it.</p> <p>Due regard to the Council's responsibilities under the Equality Act 2010 has been given, considering the potential impact of this proposal on the protected characteristic.</p>

Analysis and assessment

The protected characteristics are age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

The design of the roads in the estate is compliant with legal requirements for new developments and all properties in the development have allocated parking spaces.

The proposal is aiming to ensure safety for all road users, whilst securing the movement of the traffic – by increasing visibility at junctions and bends and by removing unregulated parking that obstructs footways and limits accessibility. This will make crossing the roads within the state easier and safer for all pedestrians, including all protected characteristics.

Recommendations

To implement the restrictions as proposed.

The Authority will monitor the impact of the changes and review the restrictions if necessary.

Action/Improvement Plan

The table below should be completed using the information from your equality impact assessment to produce an action plan for the implementation of the proposals to:

1. Remove or lower the negative impact, and/or
2. Ensure that the negative impact is legal under anti-discriminatory law, and/or
3. Provide an opportunity to promote equality, equal opportunity and improve relations within equality target groups, i.e. increase the positive impact

Area of impact	Is there evidence of negative positive or no impact?	Could this lead to adverse impact and if so why?	Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group or any other reason?	Please detail what measures or changes you will put in place to remedy any identified impact (NB: please make sure that you include actions to improve all areas of impact whether negative, neutral or positive)
Age	Positive	No	No	The proposal, if implemented, will make crossing the roads within the state easier and safer for all pedestrians, including this protected characteristic.
Disability	Positive	No	No	The proposal, if implemented, will make crossing the roads within the state easier and safer for all pedestrians, including this protected characteristic.
Gender Reassignment	Positive	No	No	The proposal, if implemented, will make crossing the roads within the state easier and safer for all pedestrians, including this protected characteristic.
Marriage & Civil Partnership	Positive	No	No	The proposal, if implemented, will make crossing the roads within the state easier and safer for all pedestrians, including this protected characteristic.
Pregnancy & Maternity	Positive	No	No	The proposal, if implemented, will make crossing the roads within the state easier and safer for all pedestrians, including this protected characteristic.
Race	Positive	No	No	The proposal, if implemented, will make crossing the roads within the state easier

Area of impact	Is there evidence of negative positive or no impact?	Could this lead to adverse impact and if so why?	Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group or any other reason?	Please detail what measures or changes you will put in place to remedy any identified impact (NB: please make sure that you include actions to improve all areas of impact whether negative, neutral or positive)
				and safer for all pedestrians, including this protected characteristic.
Religion / Belief	Positive	No	No	The proposal, if implemented, will make crossing the roads within the state easier and safer for all pedestrians, including this protected characteristic.
Sex (male or female)	Positive	No	No	The proposal, if implemented, will make crossing the roads within the state easier and safer for all pedestrians, including this protected characteristic.
Sexual Orientation	Positive	No	No	The proposal, if implemented, will make crossing the roads within the state easier and safer for all pedestrians, including this protected characteristic.
HR & workforce issues	Positive	No	No	The proposal, if implemented, will make crossing the roads within the state easier and safer for all pedestrians, including this protected characteristic.
Human Rights implications if relevant	Positive	No	No	The proposal, if implemented, will make crossing the roads within the state easier and safer for all pedestrians, including this protected characteristic.
Please remember - actions should have SMART targets and be reported to the Diversity Board (this should be done via your Directorate representative) and incorporated into your service/team Plans and /or objectives of key staff				

Summary	
Date of Assessment:	13 September 2022
Signed off by Head of Service/Director	Scott Headey - Deputy Strategic Manager Highways and Transportation, Highways PFI Contract Management Team
Review date	One year after sealing the order
Date published	

Isle of Wight Council Forward Plan – October 2022 and (where relevant) Notice of Intention to Hold Part of Meeting in Private Session

The Forward Plan is a list of all matters that are due to be considered no earlier than 28 clear working days from the date of this notice by the appropriate Decision Making Body or individual including those deemed to be key decisions.

The plan also gives notice of which decisions (if any) that may be made in private with the exclusion of press and public where for example personal or commercially sensitive information is to be considered in accordance with the Local Authorities (Executive Arrangements)(Meetings and Access to Information(England) Regulations 2012.

A list of all Council Members can be found on the Council's web site from this link

The Leader of the Council (also responsible for Strategic Oversight) is Cllr Lora Peacey-Wilcox.

Other members of the Cabinet are:

Deputy Leader and Cabinet Member for Digital Transformation, Housing, Homelessness and Poverty - Cllr Ian Stephens

Cabinet Member for Infrastructure, Highways PFI and Transport - Cllr Phil Jordan

Cabinet Member for Children's Services, Education and Lifelong Skills - Cllr Debbie Andre

Cabinet Member for Levelling-Up, Regeneration, Business Development and Tourism - Cllr Julie Jones-Evans

Cabinet Member for Adult Social Care and Public Health - Cllr Karl Love

Cabinet Member for Planning and Enforcement - Cllr Paul Fuller

Cabinet Member for Strategic Finance, Transformational Change and Corporate Resources – Cllr Chris Jarman

Cabinet Member for Climate Change, Environment, Heritage, Human Resources, Legal and Democratic Services - Cllr Jonathan Bacon

Cabinet Member for Community Protection, Regulatory Services and Waste – Cllr Karen Lucioni

* Please note that any items highlighted in yellow are changes or additions from the previous Forward Plan

Title and Summary of Proposed Decision	Decision Making Body and name of relevant Cabinet Member	Meeting Date/Proposed Publishing Date	Relevant documents submitted to decision maker to be considered*	Consultees (including town and parish councils) and Consultation Method	May report or part of report be dealt with in private? If so - why?
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Title and Summary of Proposed Decision	Decision Making Body and name of relevant Cabinet Member	Meeting Date/Proposed Publishing Date	Relevant documents submitted to decision maker to be considered*	Consultees (including town and parish councils) and Consultation Method	May report or part of report be dealt with in private? If so - why?
<p>Island Planning Strategy</p> <p>To agree to publish the draft Island Planning Strategy for the regulation 19 stage period for representation and then submit the draft plan and required documentation to the Planning Inspectorate for independent examination.</p>	<p>Full Council</p> <p>Date 1st added: 17 March 2022</p>	<p>5 Oct 2022</p>		<p>Internal and External Full public consultation</p>	<p>Open</p>
<p>Procurement 2022-2025</p> <p>Approval of new Procurement Strategy</p>	<p>Cabinet</p> <p>Cabinet Member for Climate Change, Environment, Heritage, Human Resources and Legal and Democratic Services</p> <p>Date 1st added: 3 August 2022</p>	<p>13 Oct 2022</p>		<p>The strategy has been through a period of internal and external consultation. External consultees include Chamber of Commerce and FSB.</p>	<p>Open</p>
<p>Annual Progress Report on Housing Strategy Action Plan</p> <p>A Progress Report against the housing strategy action plan since the adoption of the 5-Year housing strategy in 2020</p>	<p>Cabinet</p> <p>Date 1st added: 3 November 2021</p>	<p>13 Oct 2022</p>		<p>Call-over and housing governance groups</p>	<p>Open</p>

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Title and Summary of Proposed Decision	Decision Making Body and name of relevant Cabinet Member	Meeting Date/Proposed Publishing Date	Relevant documents submitted to decision maker to be considered*	Consultees (including town and parish councils) and Consultation Method	May report or part of report be dealt with in private? If so - why?
<p>Isle of Wight Domestic Abuse and Sexual Violence Commissioned Services Re-Commissioning update</p> <p>The Isle of Wight Domestic Abuse and Sexual Violence Integrated Services contract provides specialist domestic abuse, sexual violence and perpetrator programme services to Island residents.</p> <p>The Domestic Abuse portfolio transferred to Public Health on 1st April 22. We are seeking to reschedule the date of re-commissioning this contract following discussion between co-funders of the contract and exploration of the options available in order to:</p> <ul style="list-style-type: none"> - carry out a comprehensive needs assessment to determine the provision needed going forward by different populations on the Island - develop the new specification based on the outcomes of the needs assessment - ensure the quality of services to people experiencing domestic abuse on the Island remain consistent and in place - take into account any legacy and learning from the impact of Covid 	<p>Cabinet</p> <p>Cabinet Member for Adult Social Care, Public Health</p> <p>Date 1st added: 7 September 2022</p>	<p>13 Oct 2022</p>			<p>Part exempt The content of the report or appendices may be commercially sensitive</p>

Title and Summary of Proposed Decision	Decision Making Body and name of relevant Cabinet Member	Meeting Date/Proposed Publishing Date	Relevant documents submitted to decision maker to be considered*	Consultees (including town and parish councils) and Consultation Method	May report or part of report be dealt with in private? If so - why?
<p>Additional Spend Within the Commissioned Substance Misuse Treatment Contract</p>	<p>Cabinet Cabinet Member for Adult Social Care, Public Health Date 1st added: 7 September 2022</p>	<p>13 Oct 2022</p>		<p>Plans to spend the grant allocation have been developed collaboratively with the substance misuse provider, probation, police and housing commissioners. Plans to commission the work have been developed in consultation with housing commissioners and IWC procurement team.</p>	<p>Open</p>
<p>National funding to support the delivery of the National Drugs Strategy From Harm to Hope has been allocated to all local authorities in England to increase the capacity and quality of substance misuse services. It is anticipated that the Council will receive up to an additional £973,234 over the next 3 years from the Office of Health Improvement & Disparities (OHID) plus an additional £212,399 from the Rough Sleepers Initiative (RSI). This report seeks approval for the additional spend under the existing Substance Misuse Treatment contract and for delegated authority to the Director of Public Health to approve additional spend on an annual basis.</p>	<p>Cabinet Cabinet Member for Infrastructure, Highways PFI and Transport Date 1st added: 7 September 2022</p>	<p>13 Oct 2022</p>		<p>Public consultation conducted via press publication and street notices</p>	<p>Open</p>
<p>Hawthorn Meadows TRO Proposal - The Isle of Wight Council (Various Streets, East Cowes) (Traffic Regulation Order No 1 2022</p>	<p>TRO proposal in Hawthorn Meadows residential development off Saunders Way in East Cowes, as part of a S38 adoption agreement.</p>				

Title and Summary of Proposed Decision	Decision Making Body and name of relevant Cabinet Member	Meeting Date/Proposed Publishing Date	Relevant documents submitted to decision maker to be considered*	Consultees (including town and parish councils) and Consultation Method	May report or part of report be dealt with in private? If so - why?
<p>Bereavement Services Business Model</p> <p>To review and agree the new business model for bereavement service including a mid-year review of fees to address rising utility costs</p>	<p>Cabinet</p> <p>Cabinet Member for Community Protection, Regulatory Services and Waste</p> <p>Date 1st added: 7 September 2022</p>	<p>10 Nov 2022</p>			<p>Open</p>
<p>The adoption of the Newport Harbour Masterplan Supplementary Planning Document</p> <p>Whether to adopt the draft Newport Harbour Masterplan as a supplementary planning document</p>	<p>Cabinet</p> <p>Cabinet Member for Levelling Up, Regeneration, Business Development and Tourism</p> <p>Date 1st added: 7 September 2022</p>	<p>10 Nov 2022</p>			<p>Open</p>
<p>Wightcare Options Review</p> <p>To review the business model options of Wightcare following a review of the service with a formal options analysis providing a recommended way forward for the service that is financially viable and sustainable for the future.</p>	<p>Cabinet</p> <p>Date 1st added: 7 September 2022</p>	<p>10 Nov 2022</p>			<p>Open</p>

Title and Summary of Proposed Decision	Decision Making Body and name of relevant Cabinet Member	Meeting Date/Proposed Publishing Date	Relevant documents submitted to decision maker to be considered*	Consultees (including town and parish councils) and Consultation Method	May report or part of report be dealt with in private? If so - why?
Local Council Tax Support Scheme	Cabinet	10 Nov 2022			Open
Every year local authorities are required to undertake a review of their scheme to ensure it still meets local needs as well as financial impacts. Any potential changes require full consultation with residents and the final decision made at Full Council for implementation on the 1 April every year for the statutory provisions to be undertaken.	Full Council Cabinet Member for Strategic Finance, Transformational Change and Corporate Resources Date 1 st added: 7 September 2022	18 Jan 2023			
Quarterly Performance Monitoring Report (QPMR) Quarter 2 2022-23	Cabinet	10 Nov 2022			Open
To provide a summary of progress against Corporate Plan activities and measures for the period July to Sept 2022. To inform Cabinet of areas of particular success, issues requiring attention and remedial activity in place to deal with these. To provide a report on the financial position of the council for the same period	Date 1 st added: 7 September 2022				

18/09/2023

Title and Summary of Proposed Decision	Decision Making Body and name of relevant Cabinet Member	Meeting Date/Proposed Publishing Date	Relevant documents submitted to decision maker to be considered*	Consultees (including town and parish councils) and Consultation Method	May report or part of report be dealt with in private? If so - why?
<p>Newport & Ryde Commercial Frontages Design Guide Supplementary Planning Document (SPD)</p> <p>To decide whether to adopt the 'Newport & Ryde Commercial Frontages Design Guide' as a Supplementary Planning Document (SPD) to be used as a material consideration when determining planning applications.</p>	<p>Cabinet</p> <p>Cabinet Member for Planning and Enforcement</p> <p>Date 1st added:</p>	<p>10 Nov 2022</p>		<p>Various including direct consultation with public and town parish & community councils by HAZ team in preparing the document and also stakeholder consultation as part of formal SPD process</p>	<p>Open</p>
<p>Appointment of Chief Executive</p> <p>To consider the recommendation of the Appointments and Employment Committee regarding the appointment of a new Chief Executive.</p>	<p>Full Council</p> <p>Full Council</p> <p>Cabinet Member for Climate Change, Environment, Heritage, Human Resources and Legal and Democratic Services</p> <p>Date 1st added:</p>	<p>16 Nov 2022</p>	<p>16 Nov 2022</p>	<p>Internal and external stakeholders contributed to the interview process</p>	<p>Open</p>
<p>School Funding Formula & Budget Setting 2023/24</p> <p>Following the Department for Education (DfE) Dedicated Schools Grant (DSG) release in December, this report sets the local school funding formula and associated wider DSG budget for 2023/24.</p>	<p>Cabinet</p> <p>Date 1st added: 7 September 2022</p>	<p>12 Jan 2023</p>			<p>Open</p>

Title and Summary of Proposed Decision	Decision Making Body and name of relevant Cabinet Member	Meeting Date/Proposed Publishing Date	Relevant documents submitted to decision maker to be considered*	Consultees (including town and parish councils) and Consultation Method	May report or part of report be dealt with in private? If so - why?
<p>Review of the Public Health Partnership Function between Isle of Wight Council and Hampshire County Council.</p> <p>To provide an update on the Public Health Partnership with Isle of Wight Council, specifically on progress against the remaining recommendations from the 2018 review which had not been met at the time of the formal partnership.</p>	<p>Cabinet</p> <p>Cabinet Member for Adult Social Care, Public Health</p> <p>Date 1st added: 3 November 2021</p>	<p>12 Jan 2023</p>			<p>Open</p>
<p>The Isle of Wight Council (Various Streets, Ryde) (Traffic Regulation) Order No.2 2022 and The Isle of Wight Council (Residents' Parking Places) Order No.1 2022</p> <p>TRO proposal in Ryde and Binstead, as part of the District 3 TRO review.</p>	<p>Cabinet</p> <p>Cabinet Member for Infrastructure, Highways PFI and Transport</p> <p>Date 1st added:</p>	<p>12 Jan 2023</p>			<p>Open</p>
<p>The Isle of Wight Council (Various Streets, Nettlestone and Seaview) (Traffic Regulation) Order No1 2022</p> <p>TRO proposal in Nettlestone and Seaview, as part of the District 3 TRO review.</p>	<p>Cabinet</p> <p>Cabinet Member for Infrastructure, Highways PFI and Transport</p> <p>Date 1st added:</p>	<p>12 Jan 2023</p>			<p>Open</p>

Title and Summary of Proposed Decision	Decision Making Body and name of relevant Cabinet Member	Meeting Date/Proposed Publishing Date	Relevant documents submitted to decision maker to be considered*	Consultees (including town and parish councils) and Consultation Method	May report or part of report be dealt with in private? If so - why?
<p>Disposal of potential housing site(s) in East Cowes</p> <p>To confirm the granting of an option to dispose , subject to securing planning permission, on one or both of the council owned development sites known as Maresfield Rd and Albany</p>	<p>Cabinet</p> <p>Cabinet Member for Levelling Up, Regeneration, Business Development and Tourism Date 1st added: 6 July 2022</p>	<p>12 Jan 2023</p>		<p>East Cowes Waterfront Implementation Group and local member</p>	<p>Part exempt Yes – appendix summarising appraisal of responses to EOI issued in April 2022 – responses were submitted as commercial in confidence</p>
<p>To dispose of Council-owned employment land at Kingston Marine Park, East Cowes</p> <p>To consider options for disposal for the KMP site arising from an analysis of interest from an EOI marketing exercise held during Sept/Oct 22</p>	<p>Cabinet</p> <p>Cabinet Member for Strategic Finance, Transformational Change and Corporate Resources Date 1st added:</p>	<p>12 Jan 2023</p>		<p>Local councillor</p>	<p>Part exempt Appendix summarising appraisal of responses to EOI issued in Sept 2022 – responses were submitted as commercial in confidence</p>
<p>To approve the terms of a new land hire agreement with IW Festival Ltd for the staging of the IW Festival at Seaclose Park.</p> <p>To approve the terms of a new land hire agreement for the staging of the IW Festival by the organiser for the period 2023 to 2028</p>	<p>Cabinet</p> <p>Cabinet Member for Strategic Finance, Transformational Change and Corporate Resources Date 1st added:</p>	<p>12 Jan 2023</p>		<p>Local councillor</p>	<p>Part exempt Appendix summarising appraisal of approach to concluding terms as contains comparison with other sites that must remain commercial in confidence</p>

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